

**MANUAL OF RULES AND REGULATIONS**

of the

**GRAND GUARDIAN COUNCIL OF OHIO  
International Order of Job's Daughters**

**Revised by the Grand Guardian Council  
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Reprinted with 1991 Amendments

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**MANUAL OF RULES AND REGULATIONS  
of the  
GRAND GUARDIAN COUNCIL OF OHIO**

**Supplement**

**ARTICLE I  
NAME**

**Section 1.**

(a) The name of this organization is the Grand Guardian Council of Ohio of the International Order of Job's Daughters.

**ARTICLE II  
OBJECT**

**Section 1.**

(a) The Grand Guardian Council is supreme in its territorial jurisdiction in all matters pertaining to its own affairs, to the Bethel Guardian Councils and to the Bethels, subject to the provisions of the laws of the Supreme Guardian Council.

**ARTICLE III  
AUTHORITY**

**Section 1.**

(a) This GGC operates under the authority of a Charter granted by the Supreme Guardian Council and dated October 28, 1925. The jurisdiction of this Grand Guardian Council shall be limited to the State of Ohio, U.S.A.

(b) See C-GGC 1

(c) The headquarters of this GGC shall be located in the home city of the Grand Secretary, who shall be the custodian of the Charter and all records and supplies.

## **ARTICLE IV MEMBERSHIP**

### **Section 1.**

- (a) The GGC of Ohio of the International Order of Job's Daughters shall consist of the GGC officers, all past elective GGC officers, Past Bethel Guardians and Past Associate Bethel Guardians of Bethels in the jurisdiction, the five (5) Executive
- (b) members of the BGC of each chartered Bethel under dispensation (Bethel Guardian, Associate Bethel Guardian, Guardian Secretary, Guardian Treasurer, and Guardian Director of Music), and all members of the SGC residing in Ohio who must have been elected to membership in the GGC.

## **ARTICLE V OFFICERS**

### **Section 1. Elective Officers**

(a) The elective officers of this GGC shall consist of a Grand Guardian (a woman), Associate Grand Guardian (a Master Mason in good standing in the Masonic jurisdiction under which he holds membership), Vice Grand Guardian, Vice Associate Grand Guardian (a Master Mason in good standing in the Masonic jurisdiction under which he holds membership), Grand Guide, Grand Marshal, Grand Inner Guard and Grand Outer Guard (Master Masons in good standing in the Masonic jurisdiction under which they hold memberships), Grand Secretary and Grand Treasurer.

### **Section 2. Appointive Officers**

(a) **The appointed officers may be any of the following:** Grand Chaplain, Grand Librarian, Grand Director of Music, Grand First, Second, Third, Fourth and Fifth Messengers, Grand Senior Custodian and Grand Junior Custodian.

(b) No Bethel may have more than two (2) Grand Officers appointed in any one (1) term of the GGC.

### **Section 3. Executive Officer**

(a) The Grand Guardian shall be the executive officer of the GGC.

### **Section 4. Executive GGC**

(a) See C-GGC 2

## **ARTICLE VI ELIGIBILITY**

### **Section 1.**

(a) No person shall be eligible for election or appointment to office unless a legal and bona fide member of the GGC of Ohio.

(b) and (c) See C-GGC 2

(d) To be eligible for the office of Grand Guardian, Associate Grand Guardian, Vice Grand Guardian, Vice Associate Grand Guardian, Grand Guide, Grand Marshal, Grand Inner Guard or Grand Outer Guard, such persons shall have served a Bethel in Ohio as a Bethel Guardian or Associate Bethel Guardian for two (2) GGC years.

(e) and (f) See C-GGC 2

(g) No more than two (2) persons related by blood or marriage shall serve at the same time as Executive members of the GGC. The Grand Secretary and Grand Treasurer may not be related by blood or marriage to each other.

## **ARTICLE VII ELECTION, VOTING PRIVILEGES, AND PROXY**

### **Section 1. Election**

(a) The annual election of officers of this GGC shall be held on the **third** day of the Annual Session at 1:30 p.m., and shall continue until election is completed.

(1) Election shall be from members present, except in cases of sickness and other unavoidable circumstances in which case candidates may be excused by a majority vote of the members present.

(b) Election shall be by ballot without nomination. Prior to the first ballot and any ballot thereafter a candidate willing to accept an elective office shall be requested to rise, state his/her name, spell last name and give bethel number.

(c) A majority vote of those present and voting shall elect.

### **Section 2. Voting Privileges**

(a) Each member present at a special meeting or the Annual Session of the GGC of Ohio shall be entitled to one (1) vote.

**Section 3. Proxy**

(a) See C-GGC 2

(1) Any Executive member of a BGC unable to attend the Annual Session of the GGC may appoint an Associate member of the BGC as his/her representative at the session. Such proxy shall be issued only if said Associate member has the Masonic affiliation to be eligible to become an Executive member of the BGC.

(2) and (3) See C-GGC 2

**ARTICLE VIII  
APPOINTMENTS**

**Section 1.** See C-GGC 3

**ARTICLE IX  
TERM**

**Section 1.** See C-GGC 3

**ARTICLE X  
INSTALLATION**

**Section 1.**

(a) (b) and (c) See C-GGC 3

(d) Grand Deputies shall be installed at each Annual Session of the GGC following the Installation of Grand Officers and a certificate of their office presented.

**ARTICLE XI  
VACANCIES**

**Section 1.**

(a) (b) and (c) See C-GGC 3

(d) Should the Vice Grand Guardian, Vice Associate Grand Guardian, Grand Guide, Grand Marshal, Grand Inner Guard or Grand Outer Guard be unable to perform the necessary duties of his/her office due to illness or other reasons, the Grand Guardian, after consulting with the Associate Grand Guardian, the Chairman of the Finance Committee and the Chairman of the Jurisprudence Committee, shall appoint a Past Grand Guardian or Past Associate Grand Guardian to perform the necessary duties of the office concerned.

(1) A Past Bethel Guardian or Past Associate Bethel Guardian may be appointed by the Grand Guardian to fill a vacancy in the offices of Grand Secretary or Grand Treasurer.

(e) Should a vacancy occur in an appointive office or on a committee, an eligible member of the GGC shall be appointed by the Grand Guardian.

## **ARTICLE XII MEETINGS**

### **Section 1.**

(a) The Annual Session of the GGC of OHIO shall be held beginning either the third or fourth **Wednesday** in June, for the purpose of receiving all reports of the Bethel Guardians and Grand Officers. **If required**, meetings shall continue with suitable recesses until business is concluded.

(1) The location for the succeeding Annual Session shall be announced before adjournment.

(b) See C-GGC 3

(c) At each Annual Session of the GGC the Grand Guardian shall submit a written report on the condition of the organization, and make such recommendations for the good of the organization as she deems necessary. This report shall be read at the first business meeting of the GGC and shall be referred to the Distribution Committee.

(d) Recommendations embodied in reports which have been adopted at the Annual Session of the GGC shall be in effect for the following GGC year only.

(e) The GGC, under the direction of the Grand Guardian, shall secure and pay an honorarium for the services of a Parliamentarian for the business meetings at the Annual Session of the GGC.

(f) In the event of an emergency, the Grand Guardian, with the written consent of the Associate Grand Guardian, Vice Grand Guardian, Vice Associate Grand Guardian, or any two (2) of them may change the date and/or place of meeting or cancel the Annual Session of the GGC. Notice of such proposed action shall be sent immediately to the members of the Jurisprudence Committee and the Finance Committee.

(g) A meeting of the Executive members of the GGC may be called by the Grand Guardian or shall be called upon the request of six (6) Executive members of the GGC. All members must have at least seven (7) days notice in writing of such meeting. In the event of an emergency, notification may be by telephone, confirmation in writing to follow immediately.

**BYLAWS OF THE GRAND GUARDIAN COUNCIL OF OHIO  
INTERNATIONAL ORDER OF JOB'S DAUGHTERS**

**Supplement to Supreme B-GGC**

**ARTICLE I  
DUTIES AND POWERS OF A GRAND GUARDIAN COUNCIL**

**Section 1.** See B-GGC 1

**ARTICLE II  
POWERS OF THE EXECUTIVE GRAND GUARDIAN COUNCIL**

**Section 1.** See B-GGC 1

**ARTICLE III  
DUTIES OF THE GRAND GUARDIAN COUNCIL OFFICERS**

**Section 1.** Rulings See B-GGC 1

**Section 2.** The Grand Guardian shall:

(a) call and preside at all regular and special meetings of the Executive GGC and the GGC.

(b) through (e) See B-GGC 1

(f) issue Special Dispensations to Bethels. Requests shall be made on Form #53, completely filled out, one (1) copy sent to the Grand Guardian and one (1) copy sent to the Grand Secretary. Dispensations shall be issued by the Grand Secretary, unless she/he is notified otherwise by the Grand Guardian.

(g) through (j) See B-GGC 1 and B-GGC 2

(k) appoint at least one (1) person for each district to serve as Grand Deputy.

(l) instruct Grand Deputies and Assisting Grand Deputies as to the manner in which they perform their duties, with regard to special projects, protocol, or procedure not covered by Supreme or Grand law.

(m) See B-GGC 2

(m) suspend any function of any Bethel for good and sufficient reasons.

(n) suspend or revoke the Charter of any Bethel for good and sufficient reasons after an affirmative vote for such action of not less than six (6) Executive members of the GGC.

(1) Before any action is taken, the Grand Guardian shall be notified by the Jurisprudence Committee of the GGC within sixty (60) days following the date of request as to the legality of any contemplated action on the suspension or revocation.

(2) Failure of the Jurisprudence Committee to comply shall immediately empower the Executive members of the GGC to institute action of its own volition.

(o) visit each Bethel individually at least once during her term for the purpose of an official visit, to be eligible to be known as a Past Grand Guardian and receive her Past Grand Guardian's pin unless prevented by illness or death in her family.

(1) An official visit shall include, but not be limited to, the Ceremony of Initiation or other appropriate ceremony, the review of the minutes of the Bethel and BGC meetings, Bethel books, records, and annual reports.

(p) see that the official visit report is mailed to the Bethel to be read at the next regular meeting.

(q) hold a School of Instruction with the assistance of the Grand Deputies and the Grand Bethel of Ohio. Schools of Instructions shall be held for Daughters and Bethel Council members prior to the start of fall Official Visits. Instructions will include both Ritual and Bethel Council procedures and may include, but not be limited to, Book of Ceremonies and Promotional Ceremonies.

(r) explain at the semiannual visit to the Bethels the purpose of the Educational Scholarship Fund, unless this duty is performed by the Grand Deputy.

(s) secure financial information on Bethel accounts and intercede when necessary. This must be done in writing to the Financial Institution and carry the Official Seal of the Grand Guardian Council of Ohio.

(t) see that at least two (2) Leadership workshops are held during her term to encourage, but not to be limited to, ideas for leadership skills and the Manual of Rules and Regulations of the GGC for Daughters and Adults.

(u) meet with the Chairmen of the Promotional, Fraternal Relations and Publicity Committees in a combined meeting for the purpose of explaining direction and goals of the coming year as related to each Committee.

(v) to provide guidance and approval of the activities of the Ohio Miss Job's Daughter and Miss Congeniality.

**Section 3.** The Associate Grand Guardian shall:

(a) through (e) See B-GGC 2

(f) inspect Bethels when requested to do so by the Grand Guardian.

(g) conduct a workshop for Associate Bethel Guardians on investigating Masonic relationship of a petitioner and the auditing of the Bethel Books.

(1) Duties required to be performed shall include, but not be limited to, the above in order for the Associate Grand Guardian to be known as a Past Associate Grand Guardian and to receive the pin of that title.

**Section 4.** The Vice Grand Guardian shall:

(a) and (b) See B-GGC 2

(c) approve the Bylaws of all Bethels when recommended by the Jurisprudence Committee of the GGC.

**Section 5.** The Vice Associate Grand Guardian shall:

(a) See B-GGC 2

(b) See B-GGC 2

**Section 6.** The Grand Secretary shall:

(a) See B-GGC 2

(b) keep a record of all proceedings of the GGC and keep for a period of seven (7) years a complete record of all BGC and Bethel reports, and record all transactions of the GGC. (All records of receipts and expenditures, invoices, Special Dispensations and accounts shall be kept for at least seven (7) years.)

(c) conduct, under the direction of the Grand Guardian, such correspondence as may be required.

(d) strike from the mailing list the names of members of the GGC who have not registered at the Annual Session of the GGC, and paid the voting credential fee of twenty dollars (\$20.00). This action shall not deprive voting members of membership in the GGC, or the right to vote in any GGC meeting which they may attend. Any interested voting delegate who shall apply to the Grand Secretary in writing for reinstatement on the mailing list, stating his/her interest but inability to attend the Annual Session of the GGC, shall be reinstated upon payment of a fee of twenty dollars (\$20.00).

(e) receive all monies due the GGC and make a detailed report of the same at the Annual Session of the GGC. All money received to the credit of the GGC and the Grand Bethel shall within thirty (30) days be placed in such depositories insured by an agency of the Federal Government. A duplicate deposit ticket shall be forwarded to the Grand Treasurer. Such duplicate deposit tickets shall show the portion thereof to be credited to each fund authorized by the GGC.

(f) through (j) See B-GGC 2 and B-GGC 3

(k) have in her/his possession at a meeting of the Executive GGC or the GGC all papers, records and reports relating to the subject to be given consideration during the meeting.

(l) buy, sell and have charge of all supplies used by the Order, to send supplies the Bethels as requested by them, and to attend to all printing of the GGC.

(m) purchase Past Grand Guardian, Past Associate Grand Guardian, Past Grand Bethel Honored Queen, Past Ohio Miss Job's Daughter, and Past Ohio Miss Congeniality pins.

(n) keep permanently in the Grand Secretary's office all annual reports (Form 10) from the Bethels.

(o) notify all members of the GGC of all changes and amendments to the Constitution and Bylaws of the IOJD.

(p) receive all proposed amendments to the Manual of Rules and Regulations sent to her/him sixty (60) days before the Annual Session of the GGC, and forward a copy of same to each member of the Jurisprudence Committee and voting members of the GGC at least thirty (30) days prior to the Annual Session of the GGC.

(q) refer all reports to the proper committees for examination.

(r) show an inventory of supplies on hand June 1st in her report at the Annual Session of the GGC. Supplies shall cover those for sale to Bethels, supplies for use in the Grand Secretary's office, and equipment for use in the Grand Secretary's office.

(1) Upon transfer of supplies to a newly-elected Grand Secretary, the inventory of supplies shall be signed by both the outgoing and incoming Grand Secretary.

(s) report at the Annual Session of the GGC a record of accounts receivable by the GGC from the Bethels as of June 1st, showing what these balances cover; i.e., supplies, per capita, Special Dispensations, or other.

(t) include in the first mailing in September following the Annual Session of the GGC the following: a report of all recommendations adopted at the annual Session of the GGC, and amendments approved by the Supreme Jurisprudence Committee.

(u) print a complete directory containing the names, addresses, and phone numbers of Grand Officers, Past Grand Guardians, Past Associate Grand Guardians, all Executive members of BGCs in Ohio, members of Standing Committees of the GGC, Grand Deputies and Assisting Deputies, Grand Bethel Officers and Representatives, names of deceased Past Grand Guardians and Past Associate Grand Guardians.

(1) a directory shall be sent to all Bethel Guardians, Associate Bethel Guardians, Guardian Secretaries, Grand Bethel Officers and Representatives, and to all Past Bethel Guardians and Past Associate Bethel Guardians who have registered as voting delegates at the most recent Annual Session of the GGC, or have paid their twenty dollars (\$20.00) for reinstatement on the mailing list.

(2) send current Grand Guardian Council directories to the presiding Officers and Grand Secretaries of other Masonic Organizations.

(v) furnish all officers and members of committees a certificate under Seal, authorizing them to perform their respective duties under the laws of the organization.

(w) have custody of all other property of the GGC not assigned to other Executive GGC Officers.

(x) distribute excerpts of legislation adopted at each Annual Session of the GGC within thirty (30) days after receipt of same from the Vice Supreme Guardian and the Jurisprudence Committee of the SGC.

(y) Serve as the Statutory Agent for the Grand Guardian Council of Ohio, Job's Daughters International, Inc.

**Section 7.** The Grand Treasurer shall:

(a) See B-GGC 3

(b) have charge of all funds and vouchers belonging to the GGC, which shall be kept in four (4) separate accounts, namely: Educational, Promotional, Savings and General. The General Fund shall be composed of checking and savings accounts.

(c) See B-GGC 3

(d) keep a complete record for one (1) year of all receipts and turn over prior records to the Grand Secretary for permanent filing.

(e) receive duplicate deposit slips from the Grand Secretary and to acknowledge receipt thereof.

(f) advise the Chairman of the Finance Committee and the Grand Guardian on or before the tenth day of July, October, January and April the amount of the bank balance in each of the different funds at the close of the preceding month.

**Section 8.** The Grand Guide and Grand Marshal shall:

(a) and (b) See B-GGC 3

(1) The Grand Guide shall:

(aa) bring such matters before the GGC as may promote the extension and growth of the organization. At each Annual Session of the GGC she shall make a detailed report of her findings to the proper committee for final action.

(bb) serve as Chairman of the Location Committee.

(cc) serve as Chairman of the Ohio Miss Job's Daughter Pageant Committee.

(dd) Ohio Miss Job's Daughter and Ohio Miss Congeniality shall be under the general supervision of the Grand Guardian and the Chairman of the Pageant Committee (Grand Guide) to provide guidance and approval of her activities. Such supervision shall be consistent with the available financial resources of the Daughter's home Bethel and family interest. The Grand Guardian and the Chairman of the Pageant Committee (Grand Guide) shall be advised of her itinerary.

(2) The Grand Marshal shall:

(aa) assist the Grand Guide, present the National Emblem at the opening of the Annual Session of the GGC.

(bb) plan and direct the Flag Ceremony at the opening of the Annual Session of the GGC.

(cc) serve as Co-Chairman of the Ohio Miss Job's Daughter Pageant Committee.

(dd) have custody of the flags and their paraphernalia.

**Section 9.** The Grand Inner Guard and Grand Outer Guard shall:

(a) and (b) See B-GGC 3

**Section 10.** Other Grand Officers shall:

(a) See B-GGC 3

(b) The Grand Director of Music shall:

(1) have charge of the music.

## ARTICLE IV

### COMMITTEES

#### Section 1. Eligibility

(a) (b) (c) See B-GGC 3

(d) No person shall be eligible to serve on a committee of the GGC of Ohio unless a legal and bona fide member of the GGC of Ohio, except the Arrangements Committee.

#### Section 2. Restriction

(a) The spouses and/or immediate family members of the Grand Guardian or the Associate Grand Guardian shall not serve on either the Appeals and Grievances, Jurisprudence or the Finance Committees.

(b) The Grand Guardian shall not appoint more than one (1) member from any Bethel on any one (1) Standing Committee with the exception of the Publication of Proceedings Committee.

(c) No person shall be appointed on more than one (1) Standing Committee for any one (1) term with the exception of the Junior Past Grand Guardian who automatically becomes a member of the Publication of Proceedings Committee for the term immediately succeeding her term of office as Grand Guardian.

#### Section 3. Standing Committees.

(a) Before the close of each Annual Session of the GGC, the newly elected Grand Guardian shall announce the Chairman of the following Standing Committees: Jurisprudence, Finance, Publication of Proceedings, Appeals and Grievances, Educational Scholarship, Fraternal Relations and Promotion.

(1) The Chairman of all committees shall be Past Grand Guardians, Past Associate Grand Guardians, or other GGC members.

(b) JURISPRUDENCE COMMITTEE composed of five (5) members. Two (2) members shall be appointed for three (3) years, two (2) members shall be appointed for two (2) years, and one (1) member shall be appointed for one (1) year. Thereafter the appointments shall be for three (3) years to maintain the committee at five (5) members. The Chairman shall be a Past Grand Guardian or Past Associate Grand Guardian and shall be appointed by the Grand Guardian. It shall be the duty of the Jurisprudence Committee to:

(1) carefully study all questions pertaining to matters which may be referred by proper authority, and make a report in detail, with recommendations, at the Annual Session of the GGC.

(2) revise the Manual of Rules and Regulations to conform to the Constitution and Bylaws of the IOJD.

(3) meet prior to the opening of the Annual Session of the GGC.

(4) file a copy of decisions of the GGC on amendments, adopted or rejected, within seven (7) calendar days after the close of the Annual Session of the GGC. The report shall be submitted to the Grand Secretary for her/his use in submitting approved amendments to the Supreme Jurisprudence Committee.

(5) approve all Bethel Bylaws, Amendments and Standing Rules which are not in conflict with existing law, before such become effective. Within sixty (60) days after receipt, the Chairman shall return to the Bethel the said Bylaws, Amendments or Standing Rules before they become effective.

(6) approve before they become effective all Mothers', Fathers' and Parents' Club Bylaws and amendments thereto which are not contrary to existing law.

(7) provide the Grand Secretary at the close of the Annual Session of the GGC a report of recommendations which were adopted at that session.

(c) FINANCE COMMITTEE composed of three (3) qualified members of the GGC. One (1) member shall be appointed for three (3) years, one (1) member shall be appointed for two (2) years and one (1) member shall be appointed for one (1) year. Thereafter, appointments shall be for a term of three (3) years or to fulfill an unexpired term. The Chairman shall be appointed by the Grand Guardian. It shall be the duty of the Finance Committee to:

(1) audit or cause to be audited the books and accounts of any officer, except the Grand Secretary and Grand Treasurer, when requested to do so by the Grand Guardian.

(2) approve or disapprove, prior to obligation, any accounts which may be presented against the GGC, except those specified in the Manual of Rules and Regulations.

(3) carefully investigate and report on all proposed matters which in any manner affect the finances of the GGC, before the same can be put in operation.

(4) order a sum not to exceed twenty-five dollars (\$25.00) at any one time to be transferred to the Promotional Fund from the General Fund. Action will be authorized only if finances of the GGC permit, and after conferring with the Grand Guardian.

(5) select and name the depository of the GGC funds.

(6) purchase a fire insurance policy in sufficient amount to cover the supplies and equipment in the office of the Grand Secretary.

(7) prepare a proposed budget of the estimated income and disbursements for the ensuing year of the GGC. Input to the proposed budget is to be submitted by the VGG for programs/projects for the following GGC year. This information is due to the Chairman of Finance two (2) months prior to the start of the annual meeting. Copies of said budget shall be mailed to voting delegates with proposed amendments to the Ohio Manual of Rules and Regulations.

(aa) The budget adopted at the Annual Session of the GGC shall govern the decisions of the Finance Committee for the following GGC year, other than those disbursements specified in the Manual of Rules and Regulations of the GGC of Ohio.

(d) EDUCATIONAL SCHOLARSHIP COMMITTEE composed of three (3) members. One (1) member shall be appointed for three (3) years, one (1) member shall be appointed for two (2) years and one (1) member shall be appointed for one (1) year. Each succeeding year one (1) member shall be appointed to serve for a term of three (3) years. The members shall be known as Trustees of the Educational Scholarship Fund. It shall be the duty of the Trustees to:

(1) render a full and detailed report of their acts and the condition of the fund to the GGC at the Annual Session.

(e) APPEALS AND GRIEVANCES COMMITTEE composed of three (3) members. The Chairman shall be a Past Grand Guardian or Past Associate Grand Guardian. It shall be the duty of the Appeals and Grievances Committee to:

(1) investigate all appeals, complaints or grievances which may be lawfully filed with them.

(2) meet (as a complete committee) with the aggrieved party or parties involved in the grievance before final decision.

(3) make a report to the Executive GGC recommending the disposition which in its judgment shall be made thereof.

(f) PUBLICATION OF PROCEEDINGS COMMITTEE composed of three (3) members. One (1) member shall be appointed for three (3) years, one (1) member shall be appointed for two (2) years and one (1) member shall be appointed for one (1) year. Each succeeding year one (1) member shall be appointed to serve a term of three (3) years. The Chairman shall be appointed by the Grand Guardian. The Junior Past Grand Guardian shall serve as a member ex-officio for the purpose of assisting with the publication of the Proceedings. It shall be the duty of the Publication of Proceedings Committee to:

**(a) study all reports of officers and committees and refer to Jurisprudence Committee all matters pertaining to laws, to the Finance Committee all matters pertaining to Finance and to other committees all matters pertaining to their duties. They shall report to the GGC any other items included in the reports requiring definite action by the GGC. Reports of Officers and Committees shall be typed in original and three (3) copies submitted to the Publication Committee.**

**(b) Move before the close of the Annual Session of the GGC that all portions of the reports not referred to other committees and all other reports be received and printed in the Proceedings.**

(1) prepare the book of Proceedings for distribution by February 1 following the Annual Session of the GGC.

(2) publish the Proceedings from reports turned over to the committee from the Distribution Committee before leaving the Annual Session of the GGC. Exceptions: Installation minutes shall be turned in to the Grand Secretary forty-five (45) days following the Annual Session of the GGC. The Arrangements Committee shall turn in their report within fifteen (15) days after the closing of the Arrangements Committee Account.

(g) FRATERNAL RELATIONS COMMITTEE composed of five (5) members appointed by the Grand Guardian. It shall be the duty of the Fraternal Relations Committee to:

(1) contact and keep in touch with the officers and members of the Masonic Fraternity and its appendant and related organizations in the State of Ohio.

(2) assist the Promotion Committee in its effort to institute Bethels where permission for the use of Masonic Temples is essential.

(h) PROMOTION COMMITTEE composed of five (5) members. Two (2) members shall be appointed for three (3) years, two (2) members shall be appointed for two (2) years and one (1) member shall be appointed to serve one (1) year. Each succeeding year one (1) member shall be appointed to serve a term of three (3) years. The Chairman of the Promotion Committee shall be appointed by the Grand Guardian. It shall be the duty of the Promotion Committee to:

(1) review existing promotional materials for up-dating and producing new material, with the approval of the Grand Guardian and the Finance Committee.

(2) assist Bethels in suggested membership promotional programs.

(3) assist the Grand Guardian in the organization of new Bethels.

(4) It shall be the duty of the Chairman of the Promotion Committee to:

(aa) to serve as a member of the Ohio Miss Job's Daughter Pageant Committee.

(bb) supervise the activities of the JayDees.

(5) See that at least one (1) rally is held during the GGC year to encourage, but not be limited to ideas for Bethel activities, service projects and promotional work to foster Bethel growth and enthusiasm.

(6) assist in promotion of the JD to Bee Program by appointing a member of the Promotion Committee to serve as the JD to Bee Coordinator for the State,

(aa) the JD to Bee Coordinator shall have on hand information packets for the JD to Bee Program.

(bb) encourage Bethels to appoint their own JD to Bee Coordinator and assist that Coordinator in the performance of his or her duties.

(cc) review and develop new material for the JD to Bee Program as needed.

#### **Section 4. Other Committees**

(a) CREDENTIALS COMMITTEE composed of three (3) members. It shall be the duty of the Credentials Committee to:

(1) carefully examine and pass upon the credentials of all persons claiming the right to membership in the GGC.

(2) prepare a complete list of all duly authorized members present and entitled to vote, and file same with the Grand Secretary as soon as practical after the Annual Session of the GGC convenes.

(b) NECROLOGY COMMITTEE composed of not less than three (3) members, the Grand Chaplain to serve as Chairman. It shall be the duty of the Necrology Committee to:

(1) prepare and present to the GGC at the Annual Session a memorial service for Job's Daughters workers who have died in that GGC year. The Grand Chaplain shall contact the Bethels to obtain names for the memorial service.

(c) COURTESY COMMITTEE composed of not less than three (3) members appointed by the Grand Guardian. It shall be the duty of the Courtesy Committee to:

(1) assist in extending courtesy to visitors and members in attendance at the Annual Session of the GGC and at other times when occasions permit.

(2) report on courtesies extended and gifts received at each Annual Session of the GGC.

(d) ARRANGEMENTS COMMITTEE composed of not less than three (3) members. It shall be the duty of the Arrangements Committee to:

(1) furnish the Grand Secretary a detailed typewritten financial report for publication in the Proceedings of the GGC. The report shall be submitted within one hundred twenty (120) days following the Annual Session of the GGC.

(e) LOCATION COMMITTEE for the succeeding Annual Session shall be composed of the Vice Grand Guardian, Vice Associate Grand Guardian, Grand Guide and Grand Inner Guard. The Grand Guide shall serve as the Chairman of the committee.

(g) OHIO MISS JOB'S DAUGHTER PAGEANT COMMITTEE shall be composed of five (5) members including Grand Guide, Grand Marshal, Promotion Chairman, Grand Director of Music and the Arrangements Committee Chairman with the Chairman being the Grand Guide. It shall be the duty of this committee to perform all functions and assume responsibilities delegated to the committee in the Rules and Regulations of the Ohio Miss Job's Daughter Pageant. The Ohio Miss Job's Daughter and Ohio Miss Congeniality may serve as consultants to the committee.

(h) DEGREE OF ROYAL PURPLE COMMITTEE composed of three (3) members who are recipients of the Degree of Royal Purple. Committee members shall serve for a term of three (3) years or until their successors are appointed. The Chairman of the committee shall be appointed by the Grand Guardian. It shall be the duty of the committee to:

- (1) review and approve annually the nominations for the Degree of Royal Purple.
- (2) notify those approved to receive the Degree of Royal Purple.
- (3) notify those submitting the nomination as to the disposition of the nomination.

(i) OHIO HANDBOOK COMMITTEE composed of five (5) members. The Chairman shall be appointed by the Grand Guardian. It shall be the duty of the Ohio Handbook Committee to:

- (1) carefully study all questions pertaining to the matters of the Handbook and refer them to the proper authority.
- (2) make a detailed report with revisions at the Annual Session of the GGC.

(j) GRAND BETHEL COMMITTEE shall be composed of one (1) Past Grand Guardian, one (1) Past Associate Grand Guardian and a Grand Bethel Director of Music. The Bethel Guardian and Associate Bethel Guardian of the Grand Bethel shall be a Past Grand Guardian and a Past Associate Grand Guardian **who have served at least one (1) year** on the Grand Bethel Committee before being appointed by the Grand Guardian.

(k) AUDIT COMMITTEE composed of three (3) members of the GGC. One (1) member shall be appointed for three (3) years, one (1) member for two (2) years and one (1) member shall be appointed for one (1) year. Thereafter, appointments shall be for a term of three (3) years or to fulfill an unexpired term. The Chairman shall be appointed by the Grand Guardian. The members shall be two (2) Past Grand Guardians or Past Associate Grand Guardians and one (1) member of the Grand Guardian Council. It shall be the duty of the Audit Committee to see that all books and accounts of the Grand Secretary and Grand Treasurer are audited as of June 1st.

(l) LEADERSHIP COMMITTEE composed of at least three (3) members. It shall be the duty of the Leadership Committee to hold at least one (1) Job's Daughters University (JDU) during a Grand Guardian Council Year.

(m) EMMA TEDRICK DISTINGUISHED SERVICE AWARD COMMITTEE composed of three (3) members to serve a term of one (1), two (2) or three (3) years. New appointments shall be for a term of three (3) years.

(1) It shall be the duty of the EMMA TEDRICK DISTINGUISHED SERVICE AWARD COMMITTEE to:

(a) provide information concerning the Emma Tedrick Distinguished Service Award nomination forms as requested.

(b) receive nominations and recommendations from executive members of Bethel Guardian Councils or Executive Grand Guardian Council.

(c) determine the recipients of this award in accordance with the Rules and Regulations for the Award.

(2) The award shall be made in recognition of exceptionally outstanding efforts and at least seven (7) years of meritorious service to a Bethel and the state of Ohio's Job's Daughters.

## **ARTICLE V DEPUTIES**

### **Section 1. Grand Deputy**

(a) and (b) See B-GGC 3

(c) The Grand Guardian shall appoint one (1) person for each District to serve as Grand Deputy. Her/his title shall be Grand Deputy.

(d) A Grand Deputy shall be a qualified person, preferably a Past Grand Guardian or Past Associate Grand Guardian. With the approval of the Grand Guardian, she/he shall be empowered to appoint sufficient Assisting Deputies within her/his District to assist in executing the duties.

(e) A Special Deputy shall be appointed to every Bethel meeting under Re-Organization. This Special Deputy shall work with the BGC and the Promotion Committee on ways to increase membership. The Special Deputy shall report directly to the Grand Guardian, and keep the Grand Deputy and Assistant Deputy, providing one was appointed, informed.

- (f) It shall be the duty of the Grand Deputy to:
- (1) report directly to the Grand Guardian.
  - (2) see that all laws, rules and regulations of the Order are enforced.
  - (3) see that each Bethel is properly instructed in the interpretation of the ritualistic work.
  - (4) see that the BGC members are performing their respective duties in accordance with Supreme and Grand law.
  - (5) submit at the close of her/his term (with the aid of the Assisting Deputies) a written report to the Grand Guardian, Grand Secretary and the incoming Grand Guardian. This report shall summarize the condition of the respective Bethels in her/his District.

## **ARTICLE VI FINANCES**

### **Section 1. Receipts.**

- (a) See B-GGC 4.
- (b) All funds of the Arrangements Committee shall be deposited with the Grand Secretary, who shall enter same in the name of the Arrangements Committee.

### **Section 2. Fees**

- (a) A registration fee of six dollars (\$6.00) shall be paid by all adults attending the Annual Session of the GGC. A registration fee of four dollars (\$4.00) shall be paid by all Bethel Daughters attending the Annual Session. These funds shall be collected by the Registration Chairman of the Arrangements Committee and an account made in the report of the Arrangements Committee Chairman.
- (b) and (c) See B-GGC 4
- (d) A credential fee of twenty dollars (\$20.00) shall be collected from each voting member attending the Annual Session of the GGC. Credentials shall not be filed or members permitted to register as a voting delegate until the fee of twenty dollars (\$20.00) has been paid.
- (e) The amount of twenty-five dollars (\$25.00) per term shall be assessed each chartered Bethel in Ohio.
  - (1) In the case of a newly chartered Bethel, the fee shall become effective the term following that term in which the Bethel shall have received its Charter.
- (f) Any money left over from the Annual Session of the GGC shall be returned to the general fund. A start up fund of up to three thousand dollars (\$3,000) will be available to the Arrangements Committee of the GGC to be used for the next Annual Session of the GGC.

**(1) These funds shall be disbursed upon the presentation of quote, bill or original receipt to the Grand Secretary.**

(g) The Executive Members of a BGC will be charged a Late Fee of thirty dollars (\$30.00) if the Annual Report is received within the first five (5) days after January 31st. Continued failure to do so will result in an additional one dollar (\$1.00) per day added until the report has been received by the Grand Secretary.

### **Section 3. Disbursements**

(a) The Grand Secretary shall receive an annual honorarium of two thousand five hundred dollars (\$2,500.00) to be paid in four equal installments on August 31, November 30, February 28 and May 31.

(b) The Grand Secretary shall have the use of a petty cash fund of one hundred dollars (\$100.00). She/He shall be required to submit to the Finance Committee expenditures for their approval.

(1) When the check is approved, the fund shall be replenished in the amount spent.

(c) The Grand Secretary shall be authorized to have installed into her/his home and listed in her/his name a telephone for use of the GGC of Ohio. All long distance calls on this telephone shall be for the use of the GGC of Ohio.

(d) For all reimbursements, an itemized list and original receipts must be presented.

(e) The Grand Guardian and Associate Grand Guardian shall be paid to and from the Annual Session of the SGC by the best available mode of transportation (air, car, bus, and/or train) determined by the Chairman of Finance to be most economical. Tickets purchased for transportation will be paid prior to the Annual Session of the SGC with original receipt submitted. Miles driven to and from the Annual Session of the SGC will be paid at a rate of **thirty cents (\$.30)** per mile or submission of original gas receipts. When the SGC Annual Session is held outside the Country of the United States of America the Grand Guardian shall be paid at the lowest available airfare; the Associate Grand Guardian's transportation shall be paid at the lowest available airfare not to exceed six hundred dollars (\$600.00). The cost of registration for the Annual Session of the SGC shall be paid, total not to exceed one hundred dollars (\$100.00). Lodging and meals shall be paid for actual days in attendance at the Annual Session of the SGC at the rate of fifty dollars (\$50.00) per day, total not to exceed three hundred dollars (\$300.00) upon submission of an itemized account to the Finance Committee within Sixty (60) days of their return from the session.

(1) To receive this money, the Grand Guardian and the Associate Grand Guardian shall attend all business meetings of the SGC Annual Session, unless prevented by an emergency.

(f) The Grand Guardian shall be reimbursed for telephone, travel and postage not to exceed two thousand **four** hundred and **sixty** dollars (**\$2,460.00**) in the execution of the duties of her office. Said expense shall be paid at one (1) month intervals, starting July 31.

(1) The Grand Guardian shall receive her allowance from the General Fund.

(g) The Associate Grand Guardian shall be reimbursed for telephone, travel and postage expense not to exceed **eight** hundred dollars (**\$800.00**) in the execution of the duties of his office.

(1) This allowance shall be paid in four (4) equal installments on September 30, December 30, March 30, and June 30.

(2) The Associate Grand Guardian shall receive his allowance from the General Fund.

(h) The official Past Grand Guardian's pin (J-84HP) and Past Associate Grand Guardian's pin (J-88HP), Past Grand Bethel Honored Queen's pin (J-99PHQ), Past Ohio Miss Job's Daughter's pin (J-174P) and the Past Ohio Miss Congeniality pin (J-185P) as listed in the current Official Jewelry Catalog shall be presented to the respective officers at the completion of their term of office.

(i) Commencing in January of each GGC year, the Vice Grand Guardian and Vice Associate Grand Guardian shall upon written request be allowed an advance from the General Fund, the sum of two thousand five hundred dollars (\$2,500.00) to help defray the expense of purchasing selling items and favors. These funds shall be disbursed upon the presentation of quote, bill or original receipt to the Grand Secretary. The total sum disbursed shall be repaid, by the Grand Guardian and Associate Grand Guardian to the General Fund by December 31.

(1) A report shall be made upon event completion, listing all expenditures against this advance, as well as any additional consequently approved expenditures, and reported at the next Annual Session.

(2) All bills pertaining to the Arrangements of Session shall be submitted to and approved by the Arrangements Committee and paid by the Grand Secretary.

(3) If the total sum disbursed is not returned to the General Fund by December 31, no further reimbursements for travel, etc. will be made to the Grand Guardian and Associate Grand Guardian until total amount is repaid.

(j) The Grand Bethel Honored Queen shall receive reimbursement for all meals, lodging, registration and activities that the Grand Guardian requires her to attend at the Annual Session of the GGC. These expenses shall be paid out of the Grand Bethel Fund upon submission of an itemized list and original receipts.

(1) The sum of **thirty cents (\$.30)** per mile shall be paid to the Grand Bethel Honored Queen for each mile by direct route from her home to the Annual Session of the GGC, and return. The Grand Bethel Honored Queen, to be eligible to receive her check for mileage, must attend all Grand Bethel rehearsals, opening of the Annual Session of the GGC, preside over all Grand Bethel meetings and serve as the Installing Officer at the Grand Bethel Installation.

(k) The Ohio Grand Bethel Honored Queen shall be paid to and from the Annual Session of the SGC by the best available mode of transportation (air, car, bus, and/or train). When the SGC Annual Session is held outside of the Country of the United States of America she shall be reimbursed by the lowest mode of transportation not to exceed six hundred dollars (\$600.00).

(1) The expense of this transportation shall be paid from the Grand Bethel Fund.

(2) The Bethel Guardian and the Associate Bethel Guardian of the Grand Bethel and Chairman of Finance shall determine the best available mode of transportation (air, car, bus and/or train), and no later than July 1 advise the Grand Secretary in writing of the amount recommended to be paid upon submission of proof of purchase (original receipt) or reimbursement of miles driven upon return from the Annual Session of the SGC. Miles driven are reimbursed at a rate of fifteen cents (\$.15) per mile when traveling with a parent, legal guardian, or designated adult (provided none are receiving reimbursement from the GGC) or submission of original gas receipts.

(l) The cost of registration of the Annual Session of the SGC shall be paid, total not to exceed one hundred dollars (\$100.00). Lodging and meals will be paid for actual days in attendance at the Annual Session of the SGC at the rate of fifty dollars (\$50.00) per day, total not to exceed three hundred dollars (\$300.00) upon submission of an itemized account to the Chairman of Finance within sixty (60) days of her return from the Annual Session of the SGC.

(1) To receive reimbursement, the Grand Bethel Honored Queen shall attend all evening meetings of the Annual Session of the SGC from Wednesday through Saturday and the business meeting of the Supreme Bethel, except in cases of sickness and other unavoidable circumstances.

(2) Expenses allowed in this section shall be paid from the Grand Bethel Fund.

(m) The Grand Bethel Honored Queen shall be reimbursed for mileage incurred in traveling to visit Bethels (not her own) within the state, and for postage expenses incurred in the performance of her duties, the total amount not to exceed seven hundred dollars (\$700.00).

(1) Reimbursement for mileage shall be computed at the rate of **thirty cents (\$.30)** per mile. **Reimbursement is only allowed when traveling with a parent, legal guardian or designated adult (provided none are receiving reimbursement from the GGC).**

(2) Expenses shall be paid from the Grand Bethel Fund, when bills are properly submitted to and approved by the Bethel Guardian and the Associate Bethel Guardian of the Grand Bethel.

(n) The cost of the official Past Grand Bethel Honored Queen's jewel is to be taken from the Grand Bethel Fund.

(o) The Ohio Miss Job's Daughter shall be paid **thirty cents (\$.30)** per mile from her home Bethel to visit Bethels (not her own) within the state, total reimbursement not to exceed **eight hundred dollars (\$800.00)**. Reimbursement is only allowed when traveling with a parent, legal guardian or designated adult (provided none are receiving reimbursement from the GGC).

(p) Ohio Miss Job's Daughter and Miss Congeniality shall receive reimbursement for all meals, lodging, registration and activities that the Grand Guardian requires her to attend at the Annual Session of the GGC. These expenses shall be paid out of the Pageant Fund upon submittal of an itemized list and original receipts.

(q) The Ohio Miss Job's Daughter shall be paid to and from the Annual Session of the SGC by the best available mode of transportation (air, car, bus and/or train). When the Annual Session of the SGC is held outside of the Country of the United States of America she shall be reimbursed by the lowest airfare not to exceed six hundred dollars (\$600.00). In the event a runner-up represents Ohio, she shall be reimbursed for travel and lodging rather than the reigning Ohio Miss Job's Daughter.

(1) The Chairman of the Finance Committee shall determine the best available mode of transportation (air, car, bus and/or train), and no later than July 1 advise the Grand Secretary in writing of the amount recommended to be paid upon submission of proof of purchase (original receipt) or reimbursement of miles driven upon return from the Annual Session. Miles driven are reimbursed at a rate of **thirty cents (\$.30)** per mile when traveling with a parent, legal guardian or designated adult (provided none are receiving reimbursement from the GGC) or submission of original gas receipts.

(2) The cost of registration of the Annual Session of the SGC shall be paid, total not to exceed one hundred dollars (\$100.00). Lodging and meals shall be paid for actual days in attendance at the Annual Session of the SGC at the rate of fifty dollars (\$50.00) per day, total not to exceed three hundred dollars (\$300.00) upon submission of an itemized account to the Chairman of Finance within sixty (60) days of her return from the session. To receive reimbursement, the Ohio Miss Job's Daughter shall have attended all evening meetings of the Annual Session of the OHIO SGC from Wednesday through Saturday, and participated in the Miss International Job's Daughter Pageant.

(r) The Ohio Miss Congeniality shall be paid **thirty cents (\$.30)** per mile from her home Bethel to visit Bethels (not her own) within the state, the total reimbursement not to exceed five hundred dollars (\$500.00). **Reimbursement is only allowed when traveling with a parent, legal guardian or designated adult (provided none are receiving reimbursement from the GGC).**

(1) All bills in (p), (q) (r) (s) and (t) are to be submitted to the Grand Guardian or Vice Grand Guardian who shall forward them to the Chairman of the Finance Committee and, if approved, forwarded to the Grand Secretary.

(s) The sum of one hundred dollars (\$100.00) shall be allocated to help finance the cape for the Miss International Job's Daughter. The cape shall be given at least every three (3) years, but not more than every two (2) years. The cost shall be paid from the proceeds of the Ohio Miss Job's Daughter Pageant.

(t) The JayDees Coordinator shall upon submission of receipts be reimbursed for the purchase of music and necessary props, not to exceed one hundred dollars (\$100.00) from the Promotional Fund.

(u) The Degree of Royal Purple Committee shall be responsible for providing the recipient(s) with a rose, certificate, and for the cost of engraving the medallion. The cost shall be paid from the Promotional Fund.

(v) The expense of auditing the books of the Grand Secretary and Grand Treasurer shall be paid from the General Fund.

(w) All out of pocket expenses for activities must be received, by the Grand Secretary, within sixty (60) days after the activity or reimbursement for payment is forfeited.

(aa) Any person, or persons, who organizes a new Bethel within the State of Ohio shall be reimbursed from the Promotional Fund a minimum of twenty-five dollars (\$25.00). Any amount in excess of twenty-five dollars (\$25.00) must be approved by the Finance Committee.

(bb) The GGC shall pay an honorarium for the services of a Registered Parliamentarian for the business meetings at the Annual Session of the GGC.

(cc) Disbursements shall be by GGC check drawn upon its depository and accompanied by vouchers approved by the Chairman of the Finance Committee

(1) Checks shall be signed by the Grand Secretary and the Grand Treasurer, or in the absence of either, by the Grand Guardian.

(dd) The Grand Bethel Honored Queen shall have her expenses paid to the Annual JOB-A-RAMA. These expenses shall be paid from the Grand Bethel Fund.

(ee) Ohio Miss Job's Daughter and Miss Congeniality shall have their expenses paid to the Annual JOB-A-RAMA. These expenses shall be paid out of the Pageant Fund.

(ff) The Grand Treasurer shall receive an Annual honorarium of six hundred dollars (\$600.00) to be paid in four equal installments on August 31, November 30, February 28 and May 31.

(gg) The Grand Guardian and Associate Grand Guardian shall have their lodging, meals and registration for the Annual Session of the GGC paid from the Arrangements Fund. The Grand Secretary shall have her/his lodging for the Annual Session of the GGC paid from the Arrangement Fund. The Vice Grand Guardian and Vice Associate Grand Guardian shall have the lodging for Saturday Night at the Annual Session of the GGC paid from the Arrangement Fund. All off-site lodging and meals shall be paid by the individuals.

**ARTICLE VII  
PENALTIES AND FINES**

**Section 1.** Authority is delegated to the Grand Guardian per Supreme B-GGC 4 Article VII Section 1 Penalties. (See SI 14.9)

**Section 2.** Fines See B-GGC 4

**ARTICLE VIII  
EDUCATIONAL SCHOLARSHIP AND PROMOTIONAL FUNDS**

**Section 1.**

(a) The Educational Scholarship Fund shall be funded by existing money, donations, bequests, and interest that may accumulate for said fund.

(1) A complete and accurate account of all records pertaining to the Educational Scholarship Fund shall be in the hands of the Chairman of the Trustees at all times. The Chairman shall pass the records on to his/her successor.

(2) The Grand Secretary shall be the custodian of the Educational Scholarship Fund. She/he shall issue a receipt for all money paid into said Fund and shall perform such other duties as may be assigned to her/him by said Trustees.

(3) The Grand Treasurer shall pay all scholarship amounts as recommended and approved by the Trustees of the Educational Scholarship Fund upon approval of the Finance Committee of the GGC.

(4) Scholarships shall be granted to promote and assist in advanced education in arts and sciences or vocational education for the members of the IOJD.

(5) Scholarships shall be made only to girls who are members of a Bethel under the jurisdiction of the GGC of Ohio, and who are in good standing in the Order and clear on the books, provided her Bethel has complied with section 1(i) OHIO B-BGC 1.

(6) Scholarships shall be granted in the amount of five hundred dollars (\$500.00).

(7) There shall be no more than six (6) (State) Scholarships awarded in any one (1) year. These are to be awarded in accordance with and upon review of all the Scholarship Applications received by the Scholarship Committee. The recipient of a first award may, at the discretion of the Trustees, receive additional awards, but not in the same year provided application is made for the same and proof submitted of her qualification for additional awards.

(8) An applicant for an Educational Scholarship shall present her request to the Executive members of the BGC of the Bethel in which she holds active or majority membership. If approved, the application shall be signed by the Bethel Guardian and Associate Bethel Guardian before it is forwarded to the Trustees of the Educational Scholarship Fund.

(9) The proposed scholarships must be approved by the Finance Committee.

(10) The Grand Treasurer shall be Treasurer of the Educational Scholarship Fund.

(11) A scholarship for three hundred dollars (\$300.00) shall be given annually to an active member or Majority Member in Ohio who has completed one (1) year of nurses training and plans to continue in that profession. The scholarship shall be known as the "OCHSNER NURSING SCHOLARSHIP".

(a) The five thousand dollar (\$5,000.00) Certificate of Deposit from Bonita and William Ochsner shall remain in the GGC of Ohio, JDI Educational Scholarship Fund with interest there from for above scholarship.

(b) If there are no requests for the scholarship, the interest accrued shall remain in the fund until such time as an application is approved.

(12) A scholarship for three hundred dollars (\$300.00) shall be given annually to an active member of an Ohio Bethel who is a high school senior planning to enroll, or a student who is already enrolled in a college program leading to a teaching certificate. The scholarship shall be known as the "AGNES A. BRYANT SCHOLARSHIP".

(a) A five thousand dollar (\$5,000.00) Certificate of Deposit shall remain in the GGC of Ohio, IOJD Educational Scholarships Fund with interest there from for above scholarship.

(b) If there are no requests for the scholarship, the interest accrued shall remain in the fund until such time as an application is approved.

(13) The scholarship recipient or her parents may be issued the Scholarship check once "Proof of Payment" of tuition has been sent to the Grand Secretary.

(14) A scholarship for three hundred dollars (\$300.00) shall be given annually to an active member of an Ohio Bethel who is a high school senior planning to enroll, or a student who is already enrolled in a college program leading to a music certificate or degree. The scholarship shall be known as the "FOULKE SCHOLARSHIP".

(a) A five thousand Dollar (\$5,000.00) Certificate of Deposit shall remain in the GGC of Ohio, IOJD Educational Scholarship Fund with interest therefrom for above scholarship.

(b) If there are no requests for the scholarship, the interest accrued shall remain in the fund until such time as an application is approved.

(15) A scholarship fund in the amount of ten thousand dollars (\$10,000.00) shall be maintained in the name of Akron-Washington Chapter #25 Royal Arch Masons of Ohio.

(a) The principal amount of the fund shall remain in the GGC of Ohio, IOJD Educational Scholarship Fund.

(b) Earnings from the fund shall be used as follows:

(1) To fund scholarships that are awarded annually by the GGC of Ohio.

(2) To provide additional three hundred dollars (\$300.00) scholarships in the name of Akron-Washington Chapter #25 Royal Arch Masons of Ohio.

(3) Remaining earnings (amounts less than \$300.00) may be used to complement scholarship donations from other sources or shall remain in the GGC of Ohio, IOJD Educational Scholarship Fund.

(c) Should this fund ever cease to be used for the stated purpose, the principal amount shall be returned to Akron-Washington Chapter #25 Royal Arch Masons or its successor. This fund was granted under the correspondence from Akron-Washington Chapter #25 Royal Arch Masons on May 16, 2001 and read at the GGC Annual Meeting June 15, 2001.

(16) Monies received in the name of specific individuals or groups shall be awarded by the Educational Scholarship Committee, in the amounts and for purposes specified at the time of the gift by the donors.

## **ARTICLE IX DISCIPLINE AND REMOVAL FROM OFFICE**

See B-GGC 5

## **ARTICLE X APPEALS**

See B-GGC 5

## **ARTICLE XI MANUAL OF RULES AND REGULATIONS**

### **Section 1. Amendments**

(a) through (e) See B-GGC 5 and B-GGC 6

(f) Amendments to the Ohio Manual of Rules and Regulations may be made at the Annual Session of the GGC by a two-thirds (2/3) affirmative vote of the members present and voting. Amendments shall be submitted in writing to the Grand Secretary at least sixty (60) days previous to the Annual Session of the GGC. The Grand Secretary shall send a copy of proposed amendments at least thirty (30) days previous to the Annual Session of the GGC to each Bethel Guardian and all Grand Guardian Council members who have paid the credential fee at the Annual Session of the GGC held the previous year.

(g) No proposed amendment shall be printed and mailed to the voting delegates of the GGC of Ohio by the Grand Secretary unless it has been submitted by a bonafide member of

(h) Legislation adopted at an Annual Session of the GGC of Ohio shall become effective immediately upon distribution.

**Section 2. Immediate amendments**

(a) An immediate amendment may be presented by a bona fide member of the GGC of Ohio when signed by ten (10) delegates representing ten (10) Bethel Guardian Councils, and submitted to the Grand Secretary to be read to the voting delegates. It shall then be referred to the Jurisprudence Committee for recommendation to and action by the voting delegates.

(b) An immediate amendment requires unanimous vote of those present and voting.

**ARTICLE XII  
BOOKS OF CEREMONIES**

See B-GGC 6

**Supplement to  
CONSTITUTION OF A  
BETHEL GUARDIAN COUNCIL  
INTERNATIONAL ORDER OF JOB'S DAUGHTERS**

**ARTICLE I  
NAME**

See C-BGC 1

**ARTICLE II  
OBJECT**

See C-BGC 1

**ARTICLE III  
AUTHORITY**

See C-BGC 1

**ARTICLE IV  
MEMBERSHIP**

See C-BGC 1

**ARTICLE V  
COUNCIL MEMBERS**

See C-BGC 1

**ARTICLE VI  
ELIGIBILITY**

**Section 1. Regular**

(a) through (d) See C-BGC 2

(e) No more than two (2) persons related by blood or by marriage can serve as Executive members of the same BGC.

**ARTICLE VII  
ELECTION**

See C-BGC 2

**ARTICLE VIII  
APPOINTMENTS**

See C-BGC 2

**ARTICLE IX  
TERM OF OFFICE**

**Section 1. Regular**

(a) and (b) See C-BGC 2

(c) Members of the BGC shall retain their respective offices until their successors have been appointed and installed, but not beyond September 30 of the same year.

(d) Executive members of the BGC may be appointed to serve year to year with no limit.

**Section 2. Rights/Privileges - Titles See C-BGC 3**

**ARTICLE X  
INSTALLATION**

See C-BGC 3

**ARTICLE XI  
VACANCIES**

See C-BGC 3

**ARTICLE XII  
MEETINGS**

**Section 1. Monthly Meetings See C-BGC 3**

**Section 2. Annual Meeting See C-BGC 4**

**Section 3. Purpose of the Annual Meeting See C-BGC 4**

(d) Names of those receiving a majority recommendation shall be listed on Form 222 and forwarded to the Vice Grand Guardian at least thirty (30) days prior to the Annual Session of the GGC.

**Supplement to  
BYLAWS OF A  
BETHEL GUARDIAN COUNCIL  
INTERNATIONAL ORDER OF JOB'S DAUGHTERS**

**ARTICLE I  
GENERAL DUTIES OF THE EXECUTIVE MEMBERS**

**Section 1.** Duties of the Executive members of the BGC are as follows:

(a) through (h) See B-BGC 1

(i) shall mail to the Grand Secretary for the Educational Scholarship Fund and to the Promotional Fund two-thirds (2/3) of the net proceeds of one (1) financial affair presented by the members of that Bethel during each term of office, or two (2) such programs per year, one-third (1/3) to the Educational Scholarship Fund and one-third (1/3) to the Promotional Fund. A minimum of fifteen dollars (\$15.00) per term to the Promotional Fund and fifteen dollars (\$15.00) per term to the Educational Scholarship Fund.

**Section 2.** Petitioners See B-BGC 1

**Section 3.** Vote See B-BGC 1

**ARTICLE II  
DUTIES OF THE EXECUTIVE MEMBERS**

**Section 1.** The Bethel Guardian shall:

(a) See B-BGC 1

(b) through (m) See B-BGC 1 and B-BGC 2

**Section 2.** The Associate Bethel Guardian shall:

(a) through (c) See B-BGC 2

(d) through (e) See B-BGC 2

**Section 3.** The Guardian Secretary shall: See B-BGC 2

**Section 4.** The Guardian Treasurer shall: See B-BGC 2

**Section 5.** The Guardian Director of Music/Epochs shall: See B-BGC 2

**ARTICLE III  
DUTIES OF THE ASSOCIATE MEMBERS**

**Section 1.** The Promoter of Sociability shall: See B-BGC 2

**Section 2.** The Custodian of Paraphernalia shall:

(a) and (b) See B-BGC 2 and B-BGC 3

(c) Inventory of paraphernalia shall be taken at the end of each GGC year and attached to the audit report, to be reviewed by the Inspecting Officer during the fall term.

**Sections 3, 4, 5, 6, 7, 8, 9 and 10.** See B-BGC 3

**ARTICLE IV  
COMMITTEE CHAIRMEN**

See B-BGC 3

**ARTICLE V  
RESIGNATIONS AND REMOVALS**

**Section 1.** Resignations See B-BGC 4

**Section 2.** Removal of an Executive Member See B-BGC 4

**Section 3.** Automatic Removal See B-BGC 4

**ARTICLE VI  
FINES**

See B-BGC 4

**ARTICLE VII  
DISCIPLINE**

**Section 1.** Members of the BGC See B-BGC 4

**Section 2.** Bethel Members

(a) (1) See B-BGC 4

(aa) Conduct that reflects discredit upon the IOJD, or flagrant or deliberate disobedience to the laws of the Order shall be considered cause for expulsion.

(bb) Conduct warranting expulsion shall include, but not be limited to, immorality, unmarried pregnancy and conviction of criminal acts.

**ARTICLE VIII  
APPEALS**

See B-BGC 5

**Supplement to  
CONSTITUTION OF A  
BETHEL  
INTERNATIONAL ORDER OF JOB'S DAUGHTERS**

**ARTICLE I  
NAME**

See C-BETHEL 1

**ARTICLE II  
OBJECT**

See C-BETHEL 1

**ARTICLE III  
AUTHORITY**

See C-BETHEL 1

**ARTICLE IV  
MEMBERSHIP**

See C-BETHEL 1

**ARTICLE V  
OFFICERS**

See C-BETHEL 2

OHIO C-BETHEL 1 and 2

## **ARTICLE VI ELIGIBILITY**

See C-BETHEL 2

## **ARTICLE VII ELECTION**

### **Section 1.**

(a) Election of officers shall be held at the second meeting in the months of May and November.

(1) Any Bethel desiring to elect the first meeting in the months of May and November, or December may be granted this privilege by amendment to their Bylaws, subject to approval of the Vice Grand Guardian and the Jurisprudence Committee.

(b) through (i) See C-BETHEL 2

## **ARTICLE VIII APPOINTMENTS**

See C-BETHEL 2

## **ARTICLE IX TERM OF OFFICE**

See C-BETHEL 3

## **ARTICLE X INSTALLATION**

### **Section 1. General**

(a) Installation shall take place during the months of June and December. The first or second meeting in June and December may be for the purpose of installation without formal opening and closing.

(1) Any Bethel desiring to hold Installation in the months of June and January may be granted this privilege by amendment to their Bylaws, subject to approval of the Vice Grand Guardian and the Jurisprudence Committee.

(2) Open or closed installation shall be at the discretion of the Executive members of the BGC and the Code of the Grand Lodge of Ohio. The Executive members of the BGC shall determine those eligible to attend and issue invitations when deemed necessary.

**Section 2.** Installing Officers See C-BETHEL 3

## **ARTICLE XI VACANCIES**

See C-BETHEL 3 and C-BETHEL 4

## **ARTICLE XII MEETINGS**

**Section 1.** Regular See C-BETHEL 4 and C-BETHEL 5

**Section 2.** Open See C-BETHEL 5

**Section 3.** General Items See C-BETHEL 5

**Section 4.** Attendance See C-BETHEL 5

**Section 5.** Official Visit

(a) Each chartered Bethel in the State of Ohio shall have an official visit each term. (See B-GGC 2 (o) (1))

**Supplement to  
BYLAWS OF A  
BETHEL  
INTERNATIONAL ORDER OF JOB'S DAUGHTERS**

**ARTICLE I  
GENERAL PROVISIONS**

See B-BETHEL 1

**ARTICLE II  
MEMBERSHIP**

See B-BETHEL 1 and 2

**ARTICLE III  
DEMITTS**

See B-BETHEL 2

**ARTICLE IV  
BETHEL FINANCES**

See B-BETHEL 2 and 3

(a) 1. Monies shall be expended only by a majority vote of the members present at a regular meeting and by and with the consent of the Executive members of the BGC. When duly authorized a warrant shall be issued which shall be signed by the Bethel Guardian, Recorder and Honored Queen. Upon receipt of the properly signed warrant the Bethel Treasurer, or Guardian Treasurer shall write and sign checks. All checks shall be countersigned by the Guardian Treasurer or other authorized Executive member of the BGC. All checks shall have two (2) signatures of two Executive Guardian Council members not residing in the same household. When the checks have been issued the warrant shall be signed by the Guardian Treasurer.

**ARTICLE V  
RECOMMEND EXECUTIVE MEMBERS OF THE BGC**

See B-BETHEL 3

**ARTICLE VI  
OFFICIAL REGALIA**

See B-BETHEL 3 and 4

**ARTICLE VII  
STANDING COMMITTEES**

See B-BETHEL 4

**ARTICLE VIII  
PAST HONORED QUEEN'S JEWEL**

See B-BETHEL 4

**ARTICLE IX  
AMENDMENTS**

See B-BETHEL 5

**ARTICLE X  
DISCIPLINE**

See B-BETHEL 5 and 6

**ARTICLE XI  
APPEALS**

See B-BETHEL 6

**ARTICLE XII  
LOSS OF HONORS**

See B-BETHEL 6

**Supplement to SI-12**  
**OHIO SUPPLEMENTAL INSTRUCTION NUMBER 1**

**1. Merge of Bethels**

(a) See SI-12 1

(b) Whenever a Bethel merges with another Bethel and its number is not continued, only the Bethel Charter shall be submitted to the Grand Secretary. After all bills against the Bethel are paid, all funds remaining in the Bethel's name and Mothers', Fathers' or Parents' Club's name shall be deposited in the merged Bethel account. All other paraphernalia and properties shall become the property of the merged Bethel.

(c) and (d) See SI-12 1

**2. Close of a Bethel**

(a) Whenever a Bethel Charter is legally suspended or revoked, all rights and title to all funds and properties of the Bethel at the time of revocation or suspension for the Charter shall revert to the GGC.

(b) See SI-12 1

(c) The Grand Guardian shall immediately cause all such funds and properties to be seized and placed in the custody of the Grand Secretary, to be held in trust by the Grand Secretary pending the filing of an action upon any appeal by the aggrieved parties, and final disposition is made by the GGC.

(d) If at the end of sixty (60) days no appeal has been filed, funds so seized as well as all proceeds from the sale of the paraphernalia shall be placed in the General fund of the GGC.

(e) The Bethel Charter, Permanent Record Book and Petitions for Membership shall be held permanently in the office of the Grand Secretary.

(f) The Bethel and BGC Minute Books and the Guardian Secretary's Cash Book, Minute, Roll, and Inventory Book, Financial Records Book, Disbursement, Receipt, and Audit Books, bank statements, checks and warrants for the previous five (5) years, along with the same records of the Mothers', Fathers' or Parents' Club, if applicable, are to be sent to the Grand Secretary's office, where they shall be held for five (5) years.

(g) All other records may be destroyed by the Grand Secretary.

(h) Whenever a Bethel closes and voluntarily surrenders its Charter all paraphernalia and properties of the Bethel, except the Bethel Bible, shall be held by the Grand Secretary who shall make final disposition with the approval of the Grand Guardian.

(1) The Bethel Charter, Permanent Record Book, Bethel Minute Books, Guardian Secretary's Cash Book, Minute, Roll and Inventory Book, Financial Records Book, Disbursement, Receipt and Audit Books, closing bank statement and Petitions for Membership shall then be submitted to the Grand Secretary's office to be held permanently.

(i) All paraphernalia still held by the Grand Secretary by June 15th shall be made available for sale at the annual session of the GGC. Proceeds from same shall be placed in the General Fund.

(j) All just bills against the Bethel at the time of revocation or surrender of the Charter shall be paid from the General Fund of the GGC upon presentation to the Grand Secretary and approval by the Finance Committee.

(k) The Bethel Bible shall be given to an appropriate person or appropriate organization to be determined by a majority vote of the remaining council members and Daughters of that Bethel and its District Deputy.

(l) If any Bethel in this Jurisdiction shall lose Bethel Paraphernalia or has said paraphernalia damaged through fire, theft, or other casualty at no fault of their own and said item or items of paraphernalia are in the possession of the Grand Guardian Council through the closure of another Bethel said item or items shall be provided to that Bethel suffering the loss at no charge (other than shipping and handling) once that Bethel has demonstrated the following in writing to the satisfaction of the majority vote of the Executive Members of the Grand Guardian Council.

- a. That the loss of damaged paraphernalia was through fire, theft or other casualty.
- b. That the loss or damage was not at the fault of a Member or Members of the Bethel Guardian Council or Bethel Members.
- c. That there are no insurance proceeds from which to pay for the replacement of the item or items;
- d. That restitutions through a criminal proceeding will not be forthcoming; and
- e. That the Bethel does not have the current ability to pay for said items after taking into account their balance and outstanding bills.

Upon receipt of the written request and documentation outlined in (a) thorough (e) above, the Executive Members of the Grand Guardian Council shall provide a written answer to the request within twenty (20) days of receipt of the same. If the request is denied, the written answer shall detail which requirement in (a) through (e) above the Bethel failed to meet.

**RULES AND REGULATIONS  
GRAND BETHEL OF OHIO  
INTERNATIONAL ORDER OF JOB'S DAUGHTERS**

**ARTICLE I  
NAME**

**Section 1.**

(a) This associated group shall be known as the Grand Bethel of the state of OHIO, IOJD.

**ARTICLE II  
OBJECT**

**Section 1.**

(a) The object of this organization is to unite Job's Daughters of the state of Ohio for the purpose of:

- (1) promoting the interest, welfare and growth of the IOJD within the state.
- (2) keeping the interest of these Daughters centered on the principles by allowing them to assume the responsibility of the Grand Bethel with proper supervision by giving them a further goal for which to strive.
- (3) assisting in the institution of new Bethels.

**ARTICLE III  
AUTHORITY**

**Section 1.**

(a) The Grand Bethel of Ohio was formed in 1951 with the approval of the GGC. All activities of the Grand Bethel shall be under the authority of the GGC and the supervision of the Grand Bethel Committee at all times.

## **ARTICLE IV MEMBERSHIP**

### **Section 1. Membership and Registration**

(a) The membership of the Grand Bethel shall consist of Daughters in good standing who attend the Annual Session of the Grand Bethel of Ohio, provided none are Majority Members.

(b) The Grand Bethel Honored Queen shall be a Past Honored Queen who has been elected by the Bethel to serve as Grand Bethel Honored Queen Delegate to the Grand Bethel Honored Queen drawing.

(c) The Grand Bethel Line Officers and Chaplain shall be Honored Queens, Past Honored Queens and Honored Queens-elect who have been elected by the several Bethels to serve as Delegates, one (1) per Bethel or Pre-registered Delegates, any number elected by each Bethel, to the Grand Bethel Line Officer and Chaplain Drawing. See Ohio Grand Bethel 2, Article V, Section 2(a)

(d) The Grand Bethel Floor Officers shall be members of the Order who have been elected by the several Bethels to serve as Delegates, one (1) per Bethel or Pre-Registered Delegates, any number elected by each Bethel to the Grand Bethel Floor Officer Drawing. Grand Bethel Floor Officers must have been members of the Order for two (2) years. See Ohio Grand Bethel 2, Article V, Section 2(a)

(e) The Grand Bethel Musician will be a member of the Order who plays the piano or other musical instrument and who has been elected by her Bethel to serve as Delegate, one (1) per Bethel or Pre-Registered Delegate, any number elected by each Bethel to the Grand Bethel Musician Drawing. Grand Bethel Musician must have been a member of the Order for one (1) year. In the event that there are no Delegates or Pre-Registered Delegates to the Grand Bethel Musician Drawing, the Office may be filled by drawing from the remaining Delegates, Pre-Registered Delegates to the Grand Bethel Floor Officer Drawing if any remain or the Alternates or Pre-Registered Alternates if necessary.

## **ARTICLE V OFFICERS AND REPRESENTATIVES**

### **Section 1. Officers**

(a) There shall be nineteen (19) Grand Bethel Officers bearing the same titles as the officers of a Bethel preceded by "Grand Bethel".

## **Section 2.**

(a) There shall be a Grand Bethel Representative to States, Provinces, Territories or Countries in which there is a Bethel of the IOJD. States, Provinces, Territories or Countries having few Bethels may be combined and States, Provinces, Territories or Countries having many Bethels may be divided.

## **ARTICLE VI ELIGIBILITY**

### **Section 1.**

(a) A Bethel must be chartered at least six (6) months in order to submit a name for a Grand Bethel Honored Queen, Grand Bethel Officer or a Grand Bethel Representative.

(b) A Past Honored Queen in good standing, (attends meetings and activities regularly except while away at school), who has been elected as Grand Bethel Honored Queen Delegate by her Bethel, whose name and address have been submitted to the Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the Grand Guardian Council of the current year, must attend the meeting on Thursday morning at the Annual Session of the Grand Guardian Council with the Grand Bethel Committee in order to be eligible for selection as the Grand Bethel Honored Queen. The Grand Bethel Honored Queen Delegate may also serve as the Bethel's Line Officer and Chaplain Delegate or Pre-Registered Delegate, Grand Bethel Floor Officer Delegate or Pre-Registered Delegate or Alternate or Pre-Registered Alternate, but can accept only one (1) Line Office, Chaplain or Floor Office or Representative position. No Grand Bethel Honored Queen shall be selected to the office of Grand Bethel Honored Queen more than once. No reigning or Past Ohio Miss Job's Daughter or reigning or Past Ohio Miss Congeniality shall be eligible for selection as Grand Bethel Honored Queen. No reigning Ohio Miss Job's Daughter or Ohio Miss Congeniality shall be eligible for selection as a Grand Bethel Line Officer or Chaplain, Grand Bethel Floor Officer or Representative.

(c) An Honored Queen, Past Honored Queen or incoming Honored Queen in good standing (attends meetings and activities regularly except while away at school), who has been elected by her Bethel as Delegate or Pre-Registered Delegate or Alternate or Pre-Registered Alternate and whose name and address has been submitted to the Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the GGC of the current year shall be eligible for selection as a Grand Bethel Line Officer or Chaplain, Grand Bethel Floor Officer or Representative. See GB, Article V, Section 2(a & b)

(d) A Bethel Daughter in good standing (attends meetings and activities regularly except while away at school), and a member of the Order for at least two (2) years, who has been elected by her Bethel as **Delegate or Pre-Registered Delegate and whose name and address have been submitted to the Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the GGC of the current year shall be eligible for selection as a Grand Bethel Floor Officer. See GB, Article V, Section 2 (a & b)**

(e) The Grand Bethel Musician shall be a member of the Order who plays the piano or other musical instrument and who has been elected Delegate or Pre-Registered Delegate by her Bethel. Her name and address shall have been submitted to the Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the GGC of the current year to be eligible for selection as Grand Bethel Musician. Grand Bethel Musician must have been a member of the Order for one (1) year.

**(f) A Bethel Daughter in good standing (attends meetings and activities regularly except while away at school), and a member of the Order for at least (1) year, who has been elected Alternate or Pre-Registered Alternate by her Bethel and whose name and address has been submitted to the Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the GGC of the current year shall be eligible for selection as a Grand Bethel Representative. See GB, Article V, Section 2(b)**

(g) A Grand Bethel Officer or Representative who has been suspended or expelled from her Bethel shall lose her office in the Grand Bethel. The Guardian of the Grand Bethel shall be notified immediately of such action by members of the Executive Bethel Guardian Council. The Executive Members of the Bethel Guardian Council, after discussion with the Bethel Members, shall recommend to the Guardian of the Grand Bethel another active Bethel Daughter, who is eligible for the Grand Bethel Office or Representative, to fill the vacancy. If the Guardian of the Grand Bethel approves the recommendation, all properties of the Grand Bethel shall be forwarded to the Bethel Daughter filling the station. If no eligible active member is available from the Bethel of the member in question or the Guardian of the Grand Bethel does not approve the recommendation, all properties of the Grand Bethel shall be returned to the Guardian of the Grand Bethel. See GB, Article V, Section 2(a)

(h) If a Bethel merges and has a Daughter or Daughters who are any of the Grand Bethel Officers or Representatives, those Bethel Daughters may keep their respective offices or representative positions as installed. In the case of a Bethel closing, the Daughter will demit to another Bethel and retain her Grand Bethel position.

(i) A Grand Bethel Officer or Representative who, at her request, demits from her Bethel shall lose her office in the Grand Bethel. The Guardian of the Grand Bethel shall be notified immediately of such action by the members of the Executive Bethel Guardian Council. The Executive Members of the Bethel Guardian Council, after discussion with the Bethel Members, shall recommend to the Guardian of the Grand Bethel another active Bethel Daughter, who is eligible for the Grand Bethel Office or Representative, to fill the vacancy. If the Guardian of the Grand Bethel approves the recommendation, all properties of the Grand Bethel shall be forwarded to the Bethel Daughter filling the station. If no eligible active member is available from the Bethel of the member in question or the Guardian of the Grand Bethel does not approve the recommendation, all properties of the Grand Bethel shall be returned to the Guardian of the Grand Bethel. See GB, Article V, Section 2 (a)

## **ARTICLE VII SELECTION OF GRAND BETHEL OFFICERS AND REPRESENTATIVES**

### **Section 1. Selection of Grand Bethel Officers**

(a) The selection of the Grand Bethel Officers shall be at the Formal Opening of the Annual Session of the GGC on Thursday evening conducted by the Grand Bethel Honored Queen, the Bethel Guardian and Associate Bethel Guardian of the Grand Bethel, and the Grand Bethel Committee. See GB, Article V, Section 2(a)

(b) The names of the Past Honored Queens, who are eligible by having been chosen as Grand Bethel Honored Queen Delegates, shall be deposited in a suitable container from which the names shall be drawn for Grand Bethel Honored Queen.

(c) The names of the Honored Queens, Past Honored Queens and Honored Queens-elect who are eligible by having been chosen as Delegates, shall be deposited in a suitable container, from which the names shall be drawn, commencing with Grand Bethel Senior Princess. After the Delegates have all been chosen for a Grand Bethel Office, the selection shall then continue from the Bethels with Pre-registered Delegates.

(d) A Bethel honored with the Grand Bethel Honored Queen shall not have this honor again until three (3) years have elapsed.

(e) The Delegate shall be in attendance at the time of the drawing to accept the office. If the Delegate is not present, a Delegate from another Bethel shall be drawn for that office.

(1) In case of illness, with an excuse acceptable to the Bethel Guardian and Associate Bethel Guardian of the Grand Bethel, a substitute shall be selected to accept the office. Her name shall be given to the Bethel Guardian of the Grand Bethel prior to the evening meeting on Thursday, the opening of the Annual Session of the GGC.

(f) Selection for the Grand Bethel Honored Queen shall be from a drawing of all Grand Bethel Honored Queen Delegates except those from a Bethel honored with the Grand Bethel Honored Queen during the past three (3) years. After the Grand Bethel Honored Queen drawing: **the Delegates for the Grand Bethel Line Officers and Chaplain and Grand Bethel Floor Officers drawings** from the Bethel chosen to have the Grand Bethel Honored Queen will become **The First Drawn of the Pre-Registered Delegates in the Grand Bethel Line Officers and Chaplain Drawing and the Grand Bethel Floor Officer Drawing**. Selection of the **Grand Bethel Line Officers and Chaplain** shall be from the Delegates followed by the Pre-Registered Delegates **and the remaining Grand Bethel Officers shall be from the Delegates followed by the Pre-Registered Delegates**. No Bethel shall have more than two (2) Bethel Daughters selected as Grand Bethel Officers, **either Line, Chaplain or Floor Officers**, until all Bethels having Pre-Registered Delegates have been selected. **The drawing for the Grand Bethel Line Officers and Chaplain** shall be from the Delegates, **then Pre-Registered Delegates registered for the Grand Bethel Line Officer and Chaplain Drawing** and shall be as follows: Senior Princess, Junior Princess, Guide, Marshal and Chaplain. **The drawing for the remaining Grand Bethel Officers shall be from the Grand Bethel Officer Delegates, then the Pre-Registered Delegates registered for the Grand Bethel Floor Officers Drawing and the Grand Bethel Musician Drawing shall be as follows: Musician (see GB, Article VII, Section 1 g), Recorder, Treasurer, Librarian, First Messenger, Second Messenger, Third Messenger, Fourth Messenger, Fifth Messenger, Senior Custodian, Junior Custodian, Inner Guard and Outer Guard.**

(g) **Selection of the Grand Bethel Musician shall be from the Delegates and Pre-Registered Delegates Registered for the Grand Bethel Musician Drawing. In the event that there are no Delegates or Pre-Registered Delegates to the Grand Bethel Musician Drawing, the office may be filled by Drawing from the remaining Delegates, Pre-Registered Delegates to the Grand Bethel Floor Officer Drawing if any remain or the Alternates or Pre-Registered Alternates on Friday morning before the Grand Bethel Representative Drawing, if necessary.**

(h) Grand Bethel Representatives shall be selected at the Friday morning meeting of the Grand Bethel from the remaining Delegates, if any remain. Selection shall continue from the Bethels with Alternates then proceed Pre-Registered Alternates. No Bethel shall have more than two (2) Bethel Daughters selected as Grand Bethel Representatives until all Bethels having Pre-Registered have been selected. Drawing will progress until all positions are filled, drawing from all Bethels represented as stated above. In the event all Grand Bethel Representative positions are not filled following the above procedure, drawing will continue from the remaining Pre-Registered Delegates, if any remain, until all positions are filled.

## **ARTICLE VIII FINANCES**

### **Section 1.**

(a) All funds of the Grand Bethel shall be deposited with the Grand Secretary who shall enter the same in the name of the Grand Bethel. Bills properly authorized by the Bethel Guardian and the Associate Bethel Guardian of the Grand Bethel and the Finance Committee shall be paid by the Grand Treasurer of the GGC of Ohio.

### **Section 2. Receipts**

(a) A coin collection shall be taken at the Grand Bethel meeting on Friday morning; at the Grand Bethel Installation Friday evening and at the School of Instruction. These funds are to be deposited in the Grand Bethel account. These collections shall be taken by the Grand Bethel Senior and Junior Custodians, with the assistance of as many Grand Bethel Representatives as deemed necessary.

(1) This money shall be counted by the Grand Bethel Treasurer and the Associate Bethel Guardian of the Grand Bethel before it is given to the Grand Secretary.

(2) This money shall be placed in the Grand Bethel Fund by the Grand Secretary.

### **Section 3. Disbursements**

(a) The Ohio Grand Bethel Honored Queen shall be paid in July for her transportation to and from the Annual Session of the SGC. When the SGC Annual Session is held outside of the Country of the United States of America she shall be reimbursed by the lowest airfare not to exceed six hundred dollars (\$600.00). See B-GGC 5c Article VI, Section 3(n).

(b) Lodging and meals will be paid for actual days in attendance at the Annual Session of the SGC. See B-GGC Article VI Section 3(o).

(c) The Grand Bethel Honored Queen shall be reimbursed for mileage incurred in traveling to visit Bethels within the state and for postage expense incurred in the performance of her duties. See B-GGC, Article VI, Section 3(p).

(d) The Grand Bethel Honored Queen shall be paid when assisting with the institution of a new Bethel during her term. See B-GGC Article VI, Section 3(q).

(e) The Grand Bethel Honored Queen shall receive reimbursement for meals, lodging, registration and activities that the Grand Guardian requires her to attend at the Annual Session of the GGC. These expenses shall be paid out of the Grand Bethel Fund.

(f) A Grand Bethel Honored Queen who has faithfully served the Grand Bethel of Ohio for the term for which she has been selected shall be presented an Official Past Grand Bethel Honored Queen's jewel J-99 PHQ. See Ohio-B-GGC 5d Article IV Section 3(r).

## **ARTICLE IX DUTIES OF OFFICERS**

**Section 1.** Grand Bethel Honored Queen. It shall be the duty of the Grand Bethel Honored Queen to:

(a) preside over all convocations of the Grand Bethel, and to confer with the Bethel Guardian and Associate Bethel Guardian of the Grand Bethel for the Annual meeting of the Grand Bethel.

(b) appoint the necessary committees and to carry on the work of the Grand Bethel, with the approval of the Bethel Guardian and the Associate Bethel Guardian of the Grand Bethel.

(c) encourage Grand Bethel Officers to render whatever assistance possible to the Bethels in the state and to promote the good of the Order at all times.

(d) conduct the drawing of the Grand Bethel Officers and the Grand Bethel Representatives, with the assistance of the Bethel Guardian and Associate Bethel Guardian of the Grand Bethel, the Grand Bethel Committee and the Grand Bethel Officers and the Grand Bethel Representatives.

(e) be the Installing Officer at the Installation of the Grand Bethel.

(f) be the Installing Officer at the institution of Bethels during her term as Grand Bethel Honored Queen, if requested by the Grand Guardian.

(g) preside for the initiation of members at the institution of Bethels during her term as Grand Bethel Honored Queen, if requested by the Grand Guardian.

(h) include all Grand Bethel Officers and Grand Bethel Representatives in all Grand Bethel activity mailings.

(i) to carry out the following obligations under the direction of the Guardian of the Grand Bethel unless prevented by a reasonable excuse:

(1) Attend and participate in the Schools of Instruction

(2) Preside at the Annual Statewide Initiation

(3) Attend Job-a-Rama, Winter Weekend and Pageant

(4) Attend each Bethel at least once during her term as Grand Bethel

Honored Queen

**Section 2.** Grand Bethel Recorder. It shall be her duty to:

(a) record the minutes of the Grand Bethel meetings and file same in triplicate with the Grand Secretary by close of the Annual Session of the GGC.

(b) record the minutes for the institution and installation of new Bethels, in the event she serves as the Recorder for the instituting Bethel.

(c) send out all communications as requested by the Grand Bethel Honored Queen.

**Section 3.** Grand Bethel Officers. It shall be their duty to:

- (a) attend all Grand Bethel meetings.
- (b) function as the instituting Bethel during their term as Grand Bethel Officers and to serve as installing officers as outlined in the Book of Ceremonies if requested by the Grand Guardian.
- (c) present the Ritual exemplification for the School of Instruction.
- (d) serve at the Installation of the Grand Bethel.
- (e) submit three (3) copies of the report in the format provided by the Guardian of the Grand Bethel and any Grand Bethel property issued, in person or by certified or registered mail to Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session.
- (f) pro tem a Grand Bethel Office, if requested to do so by the Guardian of the Grand Bethel.

**Section 4.** Grand Bethel Representatives. It shall be their duty to:

- (a) attend all Grand Bethel meetings.
- (b) correspond with their respective States, Provinces, Territories or Countries.
- (c) present, if requested, the Ritual exemplification for the District Schools of Instruction.
- (d) submit three (3) copies of a report in the format provided by the Guardian of the Grand Bethel and any Grand Bethel property issued, in person or by certified or registered mail to Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the GGC, unless other arrangements have been made.
- (e) pro tem a Grand Bethel Office if requested to do so by the Guardian of the Grand Bethel.

## **ARTICLE X TERM OF OFFICE**

**Section 1.**

(a) A Grand Bethel Officer may complete her term of office should she reach the age of twenty (20) during that term and remain unmarried and be in good standing in her Bethel.

## **ARTICLE XI OFFICIAL REGALIA**

**Section 1.** Official Regalia

(a) The Honored Queen, Senior Princess and Junior Princess of the Grand Bethel shall be provided with Grand Bethel capes and crowns which shall be worn at all meetings of the Grand Bethel. The Grand Bethel Honored Queen and the Princesses shall be permitted to wear their capes and crowns when making visits to Bethels.

(b) All Grand Bethel Officers and Grand Bethel Representatives shall purchase, at a minimal cost, a Grand Bethel dress and a sash bearing her title in the colors designated by the Grand Guardian. The sash shall be worn only with the Grand Bethel dress. All Grand Bethel Officers and Representatives shall be recognized only when wearing the official dress, medallion and sash or official Bethel regalia, if Grand Bethel dress has been made.

(c) All Grand Bethel Officers and Grand Bethel Representatives shall wear official Bethel Regalia for Ritual exemplification. Regalia shall be provided by the home Bethel of the Grand Bethel Officer or Grand Bethel Representative.

## **Section 2. Emblem**

(a) The Grand Bethel Officers and Grand Bethel Representatives shall be presented Grand Bethel medallions at Installation in recognition of their honored office, to be worn during the year in which they serve.

(1) The Bethel of which the Grand Bethel Officer or Grand Bethel Representative is a member shall be billed by the Grand Secretary for the amount of seventy-five dollars (\$75.00) which shall be held in escrow. Should the Medallion be lost or severely damaged, the Bethel will be billed an additional amount to equal the CURRENT market price (plus shipping, taxes and engraving).

(b) The medallion shall be returned to the Guardian of the Grand Bethel at least thirty (30) days prior to the Annual Session of the GGC, unless other arrangements are made to the satisfaction of the Grand Bethel Committee.

## **ARTICLE XII MEETING**

### **Section 1. Annual Meeting**

(a) The annual meeting of the Grand Bethel shall be held on Friday of the Annual Session of the GGC at which time the necessary business shall be conducted, and the Grand Bethel Honored Queen shall give her complete report to the members of the Grand Bethel.

(b) Installation of the Grand Bethel Officers and Grand Bethel Representatives shall be held on Friday evening. See GB, Article V, Section 2(a)

(1) Expenses for the Installation shall be disbursed from the Grand Bethel Fund.

(c) The outgoing Grand Bethel Officers shall conduct the Church Service Sunday morning at 9:00 a.m. (following the close of the Annual Session of the GGC) if requested by the Grand Guardian.

(d) The Grand Bethel Officers, under the direction of the Grand Bethel Honored Queen, the Bethel Guardian and Associate Bethel Guardian of the Grand Bethel shall present a Necrology Ceremony as a suitable memorial for departed members of the Bethels as a part of the annual meeting of the Grand Bethel, if requested by the Grand Guardian.

(e) The Grand Bethel Officers, under the direction of the Grand Bethel Honored Queen, shall present the Degree of Royal Purple to those approved to receive the Degree. The ceremony shall be given on Friday evening of the Annual Session of the GGC, preceding the Installation of Grand Bethel Officers and Grand Bethel Representatives.

(f) The Grand Bethel Officers, under the direction of the Grand Bethel Honored Queen, shall present the Majority Ceremony to those eligible at the request of the Grand Guardian. The Ceremony shall be held during the Friday morning session of the Grand Bethel.

(g) Those entitled to be in attendance shall wear their official name badge and show a current Bethel Dues receipt or be vouched for by a member of their BGC. All purging shall be done at the door.

## **Section 2.**

(a) A member of the Jurisprudence Committee shall be appointed for the business session of the Grand Bethel. The Chairman of the Jurisprudence Committee, with the approval of the Bethel Guardian of the Grand Bethel, shall make suitable arrangements.

(b) This Grand Bethel shall be governed in debate and question of order by Roberts Rules of Order, latest edition, so far as these rules do not conflict with the rules and regulations of this Grand Bethel.

## **ARTICLE XIII COMMITTEES**

### **Section 1.**

(a) The Grand Bethel Honored Queen may appoint such committees as will fulfill the aims and purposes of the Grand Bethel, with the approval of the Bethel Guardian and Associate Bethel Guardian of the Grand Bethel.

## **ARTICLE XIV SUPERVISION**

### **Section 1.**

(a) It shall be the duty of the Grand Bethel Committee to:

(1) supervise the transactions of the Grand Bethel and to see Grand Bethel Officers and Grand Bethel Representatives are proficient in their work. See GB, Article V, Section 2(a)

(2) provide each Grand Bethel Officer, at the time of her installation, a packet of information concerning the activities and expectations for the ensuing year.

(3) provide the Grand Bethel Representatives at the time of their installation, a packet of information concerning the activities and expectations for the ensuing year and a list of names and addresses for Bethels under GGC jurisdictions, and the names and addresses of the Supreme Deputies for Bethels under SGC jurisdiction.

(4) See that the Distribution Committee receives all reports submitted by the Grand Bethel Officers and Representatives by the close of the Annual Session of the GGC.

## **ARTICLE XV AMENDMENTS TO RULES AND REGULATIONS**

### **Section 1.**

(a) These Rules and Regulations may be amended by sending any amendments to the Grand Secretary, sixty (60) days prior to the Annual Session of the GGC. A copy shall be sent to the voting members thirty (30) days prior to the Annual Session of the GGC. Upon approval by a majority vote of the members attending this annual Grand Bethel meeting, it shall be submitted to the Jurisprudence Committee of the GGC and the GGC for action. [See Ohio B-GGC 7, Article XI, Section 1 [g].]

## **ARTICLE XVI DISCIPLINE**

### **Section 1. Supervision**

(a) All Grand Bethel Officers and Representatives shall be under the supervision of the Executive Members of their BGC and the Guardian of the Grand Bethel along with the Grand Bethel Committee. The Executive Members of the BGC and/or the Guardian of the Grand Bethel and the Grand Bethel Committee shall have the power to investigate, reprimand, or remove any Grand Bethel Officer or Representative for cause. The resulting vacancy shall be filled in accordance with Ohio Grand Bethel 4 Article VI 1(f) of the Rules and Regulations of the Grand Guardian Council of Ohio.

**RULES AND REGULATIONS  
OHIO MISS JOB'S DAUGHTER PAGEANT**

The first Ohio Miss Job's Daughter Pageant was held in 1971.

**ARTICLE I  
TITLE**

**Section 1.**

(a) The title of this office shall be Ohio Miss Job's Daughter.

**ARTICLE II  
PURPOSE**

**Section 1.**

(a) To be a representative of the Job's Daughters of Ohio for the purpose of promoting the interest, welfare and growth of the Order; to bring the Daughters of the state into a closer relationship with each other and the GGC; and to serve as a Daughter emissary to adult organizations of the Masonic family and the public in general.

**ARTICLE III  
SUPERVISION**

**Section 1.**

(a) Ohio Miss Job's Daughter and Ohio Miss Congeniality shall be under the general supervision of the Grand Guardian and the Chairman of the Pageant Committee (Grand Guide) to provide guidance and approval of her activities. Such supervision shall be consistent with the available financial resources of the Daughter's home Bethel and family interest. The Grand Guardian and the Chairman of the Pageant Committee (Grand Guide) shall be advised of her itinerary.

## ARTICLE IV QUALIFICATIONS

### Section 1.

(a) Ohio Miss Job's Daughter shall be a young woman who possesses a thorough knowledge of the Order, dignity, poise, charm, good manners and that intangible called personality. She must be able to meet the public, speak extemporaneously, and represent the Order with dignity and youthful charm.

## ARTICLE V ELIGIBILITY

### Section 1.

(a) The Daughter must be a member in good standing in her Bethel and not have reached her majority (twenty (20) years of age) at the time of the Ohio Pageant.

(b) The Daughter must have passed the proficiency test.

(c) Each chartered Bethel shall have the right to select **two (2) Delegates and two (2) alternates**. The delegate(s) shall compete in the Ohio Miss Job's Daughter Pageant. Should the delegate(s) be unable to compete, the alternate(s) shall be eligible to compete. A Past Ohio Miss Job's Daughter or reigning Miss Congeniality shall not be eligible to serve as delegate or alternate to the Pageant. A reigning or Past Grand Bethel Honored Queen shall not be eligible to serve as Delegate or Alternate to the Pageant.

(d) The reigning Ohio Miss Job's Daughter shall be the contestant in the Miss International Job's Daughter Pageant. If the Ohio Miss Job's Daughter cannot attend the Annual Session of the SGC, the first (1st) runner-up shall be sent in her place. If the first (1st) runner-up cannot attend, the second (2nd) runner-up shall be sent, and so forth in succession, until a contestant is selected. However, the reigning Ohio Miss Job's Daughter shall retain her title.

(e) Should the Ohio Miss Job's Daughter be selected as Miss International Job's Daughter, she shall resign her Ohio title. The reigning first (1st) runner-up shall become the Ohio Miss Job's Daughter. If she is unable to accept, the crown shall be assumed in succession of the runners-up.

**(f) Bethels with participating delegate(s) or alternate(s) will submit at least the minimum Pageant entry fee as determined by the Pageant Committee.**

## **Section 2.**

(a) In the event that the Ohio Miss Job's Daughter cannot fulfill her term, the first (1st) runner-up shall become the new Ohio Miss Job's Daughter. If she is unable to accept, the crown shall be assumed in succession of the runners-up.

(b) An Ohio Miss Job's Daughter who marries while in office shall forfeit her title as Ohio Miss Job's Daughter.

## **ARTICLE VI SELECTION**

**Section 1.** The Ohio Miss Job's Daughter shall be selected by competition at a Pageant held on **Thursday, during** the week of the Annual Session of the Grand Guardian Council.

### **Section 2.** Requirements for judging

#### (a) Written test

This test shall consist of a written examination based on general knowledge of the IOJD and the Ritual. Completed test papers shall be identified by an assigned number only, not by contestant's name or Bethel.

#### (b) Ritual recitation

(1) The Daughter shall recite in complete regalia.

(2) The robe and other official regalia shall be inspected for conformity to the law either before or after the recitation, not during.

(3) The Daughter shall recite a Messenger Initiation lecture of her choice.

Judging shall be on accuracy and presentation.

#### (c) Personal interview

(1) Each contestant shall have a private interview with the panel of Pageant Judges, for a specified time determined by the Pageant Committee prior to Pageant.

(2) Judges shall have received a fact sheet on each contestant giving age, education, training, interests, ambitions and Job's Daughters achievements.

(3) The Daughter shall be judged on her diction, personality, sincerity, manners, adaptability to the situation and general impression.

(4) During the personal interview, the contestants shall wear a day time dress in keeping with the ideals of our Order.

#### (d) Stage appearance

(1) The dress shall be an evening gown.

(2) The judging shall encompass the total picture of the contestant's presence, considering her personality, carriage, posture, poise, grace of movement and appropriate personal grooming.

(3) Finalists shall be judged not only on the response to a question but also on the overall impression the contestant makes.

(4) Should a tie result, it shall be broken by referring to the combined written test and recitation scores for the tied contestants and identifying the contestant with the highest scores.

### **Section 3. Scoring**

(a) Determine number of semi-finalists based on number of contestants, approximately one-third (1/3) the number of contestants shall be chosen from all the delegates by an accumulative score from their competition in the written test, Ritual recitation, personal interview, stage appearance and an extemporaneous stage question regarding the information contained on the delegate's fact sheet. In the event of an uneven division the number of finalists will be rounded up to the next whole number.

(b) Ohio Miss Job's Daughter and three (3) runners-up shall be chosen by their response to the same final question answered by each finalist. This score will be added to their accumulative score. The Daughter with the highest accumulative score will be the Ohio Miss Job's Daughter.

(c) Should a tie result, it will be broken by referring back to the combined written test and Ritual recitation scores. The contestant with the highest combined score shall be the winner of the tie.

**Section 4.** An Ohio Miss Congeniality will be selected by all delegates and alternates by a written ballot, which shall be done prior to the dinner break. The announcement of Ohio Miss Congeniality shall be made after all finalists have answered the final questions and all score sheets have been collected.

(a) The individual receiving the greatest number of votes shall be Ohio Miss Congeniality.

(b) Should a tie result, it shall be broken by re-balloting.

**ARTICLE VII**  
**OHIO MISS JOB'S DAUGHTER PAGEANT COMMITTEE**

See OHIO B-GGC 4f

**ARTICLE VIII**  
**DUTIES OF THE OHIO MISS JOB'S DAUGHTER**  
**PAGEANT COMMITTEE**

**Section 1.** The authority and duties shall encompass the total administration and supervision, including promotion and production of the Ohio Miss Job's Daughter Pageant, in cooperation with the Arrangements Committee for the Annual Session of the Grand Guardian Council.

- (a) Promulgating of information and registration forms regarding the pageant to all Bethels in the state by February 1 of each year.
- (b) Prepare the question for the finalists.
- (c) Obtaining at least five (5) pageant judges, three (3) of whom are permanent members of the GGC of Ohio or the SGC.
- (d) Obtaining at least three (3) oral Ritual presentation and Regalia judges, all of whom are permanent members of the GGC of Ohio or the SGC.
- (e) Obtaining at least three (3) auditors to maintain contestant scores.
- (f) Instructing judges on all aspects of the competition.
- (g) Obtaining a Master and/or Mistress of Ceremonies for the Pageant and informing MC on the aspects of the competition pertinent to him and/or her.
- (h) Providing name tags for the delegates and alternates and providing a number identification for delegates to wear or carry.
- (i) Providing two (2) capes, one of floor length and one with a train, a circular crown of clear stones, sash with embroidered title and year, and flowers for the new Ohio Miss Job's Daughter. The crown and sash shall become the Daughter's after her reigning year. The capes shall be replaced as often as necessary, but no more than every two (2) years.
- (j) Providing a sash with embroidered title and year, a tiara of clear stones, and flowers for the new Ohio Miss Congeniality.
- (k) Providing a suitable memento for each delegate and alternate.

(l) Providing trophies or plaques for various competitions and finalists. Provide a suitable gift for the runners-up, Ohio Miss Job's Daughter, and Ohio Miss Congeniality, at the discretion of the Pageant Committee. Provide engraving for the Ohio Miss Job's Daughters Trophy. In the event that the Ohio Miss Job's Daughter Trophy is no longer passed on or becomes full, it will be donated to the Grand Lodge of Ohio for display.

(m) Providing luncheon for all contestants, the judges, the Master of Ceremonies, the Ohio Miss Job's Daughter, the Ohio Miss Congeniality, the Past Ohio Miss Job's Daughters and Pageant workers.

(n) Providing appropriate printed programs for the stage presentation.

(o) Providing for entertainment during the Pageant evening using the alternates and Ohio JayDees. Additional entertainment may be provided by the Grand Bethel of Ohio.

(p) Making use of imaginative ideas and procedures that will help to make the Pageant both a success and a memorable occasion for all contestants, Daughters and adults present.

## **ARTICLE IX FINANCES**

### **Section 1.**

(a) An allocation of up to five hundred dollars (\$500.00) from the Pageant account shall be made the Chairman of OMJD Pageant Committee when requested in writing to the Grand Secretary as an advance for committee expenses. A report shall be made upon event completion, listing all the expenditures against this advance, as well as any additional subsequently approved expenditures, and submitted to the Grand Secretary within one hundred twenty (120) days of the Annual Session of the Grand Guardian Council.

(b) All bills pertaining to the Pageant shall be submitted to and approved by the Chairman of the OMJD Pageant Committee and paid by the Grand Secretary.

(c) All expenses listed in Article IX Section 3 shall be paid from the Pageant account.

### **Section 2. Receipts**

(a) Contributions from sponsors and patrons minimum fundraising amounts shall be determined by Pageant Committee.

(b) All funds of the OMJD Pageant shall be deposited with the Grand Secretary, who shall enter same in the name of the OMJD Pageant.

### **Section 3. Disbursements**

(a) See OHIO B-GGC 5d Article VI—Finance—Section 3—Disbursements-(r)

(b) See OHIO B-GGC 5d Article VI—Finance—Section 3—Disbursements-(s)

(c) See OHIO B-GGC 5d Article VI--Finance--Section 3--Disbursements-(t), (t)(1) and (t)(2)

(d) The Ohio Miss Congeniality shall be paid to visit Bethels within the state. Bills are to be submitted to the Chairman of the Promotion Committee and, if approved, forwarded to the Grand Secretary. See B-GGC Article VI, Section 3 (v)

(e) The sum of one hundred dollars (\$100.00) shall be allocated to help finance the cape for the Miss International Job's Daughter, to be given in memory of Mrs. Agnes A. Bryant, Past Supreme Guardian.

(f) The Official Miss Job's Daughters pin J-174P as listed in the current Official Jewelry Catalog and the Miss Congeniality pin J-185P (not listed, NEW PIN) shall be presented to the respective Daughter at the completion of her term. On the back of the Ohio Miss Job's Daughter's pin shall be engraved the Date and Year. The name of the Daughter also shall be engraved if there is adequate space. On the back of the Miss Ohio Congeniality's pin shall be engraved Ohio, Date and Year. The name of the Daughter shall also be engraved if there is adequate space.

## **ARTICLE X AMENDMENTS**

### **Section 1.**

(a) Proposed amendments to these Rules and Regulations may be made at the Annual Session of the GGC by a two-third (2/3) affirmative vote of those members present and voting. Amendments shall be submitted in writing to the Grand Secretary at least sixty (60) days previous to the Annual Session of the GGC. The Grand Secretary shall send to each voting member a copy of the proposed amendment at least thirty (30) days previous to the Annual Session of the GGC.

## **GUIDELINES JAYDEES**

### **Section 1.**

(a) The purpose of the JayDees shall be to provide musical promotion for our Order.

(b) The JayDees shall be comprised of not more than fifteen (15) Bethel Daughters from Bethels in Ohio. Eligibility as a JayDee shall end at the conclusion of the GGC year in which the Bethel Daughter becomes twenty (20) years of age.

(c) The coordinator for the JayDees shall be appointed by the Chairman of the Promotion Committee.

(d) Closed auditions shall be held at the Annual Sessions of the GGC and any other time as deemed necessary by the Chairman of the Promotion Committee and the coordinator of the JayDees. A panel of qualified judges shall be present at all auditions.

(e) Each JayDee shall be responsible for obtaining the attire chosen by the Coordinator of the JayDees.

(f) The JayDees Coordinator shall upon submission of receipts be reimbursed for the purchase of music and necessary props, as specified in Article VI Finance Section 3.

(g) Any monies received by the JayDees shall be turned over to the Grand Secretary to be placed in the Promotional Fund.

# **RULES AND REGULATIONS DEGREE OF ROYAL PURPLE**

**HISTORY:** The degree was first conferred in Ohio on June 18, 1976 at the Annual Session of the GGC at Cedar Point.

## **ARTICLE I TITLE**

### **Section 1.**

(a) A Majority Member who is chosen to receive this honor shall be known as a recipient of the Degree of Royal Purple.

## **ARTICLE II OBJECT**

### **Section 1.**

(a) The Degree of Royal Purple is awarded in recognition of outstanding and dedicated service by a Majority Member to the International Order of Job's Daughters. It is intended to recognize a Majority Member who has given to the Order in a capacity above and beyond the normal call of duty: an outstanding contributor in the organization.

## **ARTICLE III QUALIFICATIONS**

### **Section 1.**

(a) To be nominated for the degree a Majority Member shall have made a major contribution toward the good of the Order and/or to a specific Bethel.

1. The Majority Member shall have accepted an appointment as a member of a BGC and have made an outstanding contribution to that BGC above and beyond the usual BGC responsibilities.

(b) Service as a Bethel Majority Member shall not be considered in making the selection.

(c) Service to other Masonic organizations and to the community are support material only; specific criteria is for outstanding service to the Order.

## **ARTICLE IV ELIGIBILITY**

### **Section 1.**

(a) The nominee must be a Majority Member of the International Order of Job's Daughters.

(b) At the time of nomination she must be at least twenty-five (25).

## **ARTICLE V NOMINATION AND SELECTION**

### **Section 1 - Nomination:**

(a) Nomination shall be made by an Executive member of the BGC, or by an Executive member of the GGC without the knowledge of the nominee. The Daughters of her Bethel may recommend her nomination to the Executive members of the BGC.

(b) Nomination shall include specific examples of outstanding service to the Order. In addition to the nomination, recommendations from four (4) adults, not related to the nominee who have first-hand knowledge of her contribution to the Order, shall be submitted. At least two (2) of these recommendations shall be from someone officially connected with the IOJD. The recommendation must be typed/written on the forms provided, and must include an original signature of the person submitting the recommendation.

(c) An Executive member of the Bethel Guardian Council shall complete the nomination forms, received from the Degree of Royal Purple Committee. Additional nomination forms may be obtained from the Grand Secretary.

(d) Completed nomination and recommendation forms must be received by the Chairman of the Committee by April 1.

**Section 2 - Selection:**

(a) The members of the Committee shall review the nomination and recommendations. A majority shall be necessary to approve the nomination. The decision of the Committee shall be final.

(b) The recipient and the BGC nominating her shall be notified of her selection on or before April 20 by the Chairman of the Committee.

(c) Should her nomination be rejected, her nominator shall be notified of her rejection on or before April 20 by the Chairman of the Committee.

**ARTICLE VI  
CONFERRING OF DEGREE**

**Section 1.**

(a) The recipient shall attend the Annual Session of the GGC within three (3) years of her selection to receive the Degree.

(b) In the event that it is absolutely impossible for the recipient to attend an Annual Session of the GGC, other arrangements for presentation of the Degree may be made by the Grand Guardian and the Committee.

(c) A fee amounting to the cost of the medallion shall be paid by the recipient's family, a Bethel or anyone else who wishes to contribute. A check shall be made payable to the GGC of Ohio and mailed to the Grand Secretary no later than June 1.

(d) The Committee shall be responsible for providing the recipient with a rose and a certificate and for having her name, date of ceremony and jurisdiction engraved on the reverse side of the medallion. The cost of these provisions shall be paid from the Promotional Fund.

(e) The Chairman of the Committee shall cooperate with the Guardian of the Grand Bethel, who will oversee the Grand Bethel Officers in the conferring of the Degree.

## **RULES AND REGULATIONS OHIO JOB-A-RAMA**

The first JOB-A-RAMA was held in 1977.

### **ARTICLE I PURPOSE**

**Section 1.** JOB-A-RAMA shall be held as a casual weekend with Daughters, prospective members who have Masonic affiliation, and adults.

### **ARTICLE II MEETINGS**

**Section 1.** JOB-A-RAMA shall be held after the Annual Session of the GGC in June and before the Official Visits of the GG in the fall term begin, but not in conflict with the Annual Session of the SGC.

### **ARTICLE III FINANCES**

**Section 1.** An advance of four hundred dollars (\$400.00) shall be advanced to the JOB-A-RAMA Committee upon written request to the Grand Secretary, and must be repaid by October 1 of the same year.

(a) The Grand Bethel Honored Queen shall have her expenses paid to the Annual JOB-A-RAMA. These expenses shall be paid from the Grand Bethel Fund.

(b) Ohio Miss Job's Daughter and Miss Congeniality shall have their expenses paid to the Annual JOB-A-RAMA. These expenses shall be paid out of the Pageant Fund.

#### **Section 2. Receipts.**

(a) All funds of Job-A-Rama shall be deposited with the Grand Secretary within seven (7) days of the registration deadline; she/he shall enter same in the name of the Job-A-Rama Committee.

(b) All bills pertaining to Job-A-Rama shall be submitted to and approved by the Job-A-Rama Committee, Chairman of Finance and paid by the Grand Secretary.